

**Minutes of the Grey Highlands Public Library Board Meeting  
Held at the Flesherton Public Library  
On  
Wednesday, December 1, 2010 at 7:00 p.m.**

**Present:** Lynn Silverton, Stewart Halliday, Jim Kekanovich, Cynthia Stimson,  
David Prentice, Margaret Russell, Wilda Allen

**Regrets:** Jim Harrold, Randy Spence, Marc Duez

**1.0 Call to order:** Vice Chairperson Lyn Silverton called the meeting to order at 7:00 p.m.

**2.0 Approval of Agenda**

**Motion # 40-10**      **Moved by: Margaret Russell**  
**Seconded by: David Prentice**  
**That the agenda be approved. Carried.**

**3.0 Declaration of pecuniary interest- None**

**4.0 Approval of Oct 20, 2010 Library Board Minutes**

**Motion #41-10**      **Moved by: Cynthia Stimson**  
**Seconded by: David Prentice**  
**That the minutes October 20, 2010 Library Board Meeting be approved. Carried.**

**5.0 Business Arising**

**.1 Update West Grey contract:** Wilda Allen reported that she had sent the CEO of the West Grey Library a letter and read the letter for the Board's information. Wilda has received a letter back from Steve Field responding to her letter. He suggested meeting in the new year to discuss the various issues.

**Motion #42-10**      **Moved by: Stewart Halliday**  
**Seconded by: Jim Kekanovich**  
**That the board of GHPL will grant an extension of the West Grey Library Contract to June 2011 in the amount of \$6768.00 and that we will meet at our earliest convenience in 2011 to discuss future relations between the two library systems. Carried.**

The agreement with West Grey will include certain requirements i.e.: payment of the 1/2 year contract in January.

A letter regarding library services from West Grey resident, Rosamund Nicholas to the West Grey Library Board and copied to the Grey Highlands Public Library

Board was read aloud by Wilda.

**.2 Trillium Grant**-Wilda Allen reported that the Trillium Grant application withdrawn from the July 1, 2010 deadline had been resubmitted for the November 1, 2010 deadline. There has been no response yet.

**.3 Split Rail History, Vol. II** - Copies of the new Split Rail History, Vol. II were shown to board members for review.

**Motion #43-10**            **Moved by: Cynthia Stimson**  
                                 **Seconded by: Jim Kekanovich**  
                                 **That the Board that a revenue account be set up for the**  
                                 **receipts of the Split Rail History Vol. II sales.**

**6.0 Correspondence:**

- .1** Steve Field, Chair of the West Grey library system (see item 5.1)
- .2** Rosamund Nicholas (see item 5.1)
- .3** Letter to CEO, West Grey Library Board from Wilda Allen on behalf of the Grey Highlands Public Library Board.(see item 5.1)

**7.0 Financial Report:**

- .1** Monthly Financial Report - Wilda reviewed the statement for the end of October 2010.

The reserve created from the sales of the original Split Rail Book are being used to pay billings for the new history book.

**Motion #44-10**            **Moved by: Stewart Halliday**  
                                 **Seconded by: Jim Kekanovich**  
                                 **That the Board receive the financial statement for October**  
                                 **2010.**

- .2** **2011 Library Budget update** – Wilda reported briefly on a budget committee meeting that was held on November 3, 2010. Jim Kekanovich indicated some concerns on a 30% increase in Library staffing. The Board discussed some pay equity issues for future budget review. There was some discussion on the pay grid and future developments. Wilda explained the history of the Library staffing since amalgamation. Wilda will meet with Dan Best and prepare a list of suggestions for pay equity with him.

**Motion #45-10**            **Moved by: Margaret Russell**  
                                 **Seconded by: Cynthia Stimson**  
                                 **That the Board urges the Municipality to carry out the pay**  
                                 **equity studies early in 2011.**

**8.0 Property and Planning**

suppression tank had begun today (Dec.1<sup>st</sup>). The contingency fund is being used for change order issues

Wilda has also received some contemplated change orders for: ice shield for the roof for which the work has already been done for \$7,011.13 ; also \$ 3156.50. and \$2055.81 for additional structural beams.

Update re: Fundraising for new library- Stewart Halliday: the proposed funding letter and application was reviewed.

Sale of current library- Stewart Halliday reported that there have been no offers but there is some interest.

**9.0 CEO Report** – Wilda presented the CEO report.

It was noted that a Cultural Strategic Investment Fund grant application (approximately \$49,000) for Virtual Library Branch had been submitted.

**Motion #43-10**      **Moved by: David Prentice**  
**Seconded by: Jim Kekanovich**  
**That the CEO report be accepted. Carried.**

**10.0 Other Business:**

**.1 Staff gifts**

**Motion #44-10**      **Moved by: Cynthia Stimson**  
**Seconded by: Margaret Russell**  
**That Christmas gift certificates up to \$35. be presented to Library staff members. Carried**  
(The gifts will be pro-rated for the various staff levels)

**.2 In Camera session at 9:30 p.m.**

**Motion #45-10**      **Moved by : Margaret Russell**  
**Seconded by : Jim Kekanovich**  
**That the Board go into a closed session for the purposes dealing with a personal matter about an identifiable individual and that the CEO, Wilda Allen remain. Carried.**

**Motion #46-10**      **Moved by: David Prentice**  
**Seconded by: Cynthia Stimson**  
**That the Board come out of closed session at 9:40 p.m. Carried.**

Direction was given to Wilda to proceed as directed in the in camera session.

Adjournment: The meeting was adjourned at 9:45 p.m.

The next meeting will be January 19, 2011 at 7 p.m.

Lynn Silvestro  
Signature Chairperson

Jan 19 / 2011<sup>18.</sup>  
Date

Hilda Allen  
Signature CEO

Jan 19 / 2011  
Date