

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Public Library
On Wednesday, April 21, 2010 at 7 p.m.**

Present: Jim Kekanovich, Stewart Halliday, Cynthia Stimson, Lynn Silverton, Margaret Russell, David Prentice, Marc Duez, Wilda Allen, CEO, Beth Kennedy, Staff
Regrets: Jim Harrold, Randy Spence

1.0 Call to order: Lynn Silverton called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda

Motion # 11-10 **Moved by: Marc Duez**
 Seconded by: David Prentice
 That the agenda be approved as amended. Carried.

3.0 Declaration of pecuniary interest or conflict of interest
None

4.0 Approval of March 17, 2010 Library Board Minutes
Motion #12-10 **Moved by: Margaret Russell**
 Seconded by: Cynthia Stimson
 That the minutes of the March 17, 2010 Library Board Meeting be approved. Carried.

5.0 Business Arising

- .1 Collingwood contract:** Wilda reported that Chairman, Jim Harrold and she met with the Chairperson and CEO of the Collingwood Library on Friday, April 16th to discuss the library service contract. The Collingwood Library is not interested in expanding the coverage area at this time as it would not be within the Grey Highlands Public Library's proposed 2010 budget allowance of \$6000. The CEO and Chairman are open to further discussion following approval of the Grey Highlands Public Library budget.
- .2 Follow-up West Grey contract** – Wilda read a letter from the West Grey Library Board providing notification that they would not be renewing the Library Service contract for 2011. The letter also included a revised contract for 2010 with a stipulated amount of \$13,536. rather than a per household formula. The contract submitted to West Grey was based on the previous contract formula with the 2010 amount of \$14, 692.00.

Motion #13-10 **Moved by: Marc Duez**
Seconded by: Cynthia Stimson
That the Grey Highlands Library Board
fundamentally believes in Library Services and
we are not prepared to revise the 2010 contract
as submitted to the West Grey Board in
December 2009 which is based on a per
household usage formula. Carried.

The Chairman and CEO will send a letter to West Grey Library Board informing them of this board's decision. The letter will also note that since the Grey Highlands Public Library requires the contract funds to maintain the current level of service that a response is requested as soon as possible.

- .3 David Prentice provided information regarding the Dusk Dancing which will take place on the arena grounds. He noted that it will not take place near the construction site of the new library.

6.0 Correspondence:

- .1 Letter West Grey (see item 5.2)

7.0 Financial Report:

- .1 Monthly Financial Statement -

Motion #14-10 **Moved by: Margaret Russell**
Seconded by: David Prentice
That the Board receive the financial statement
for March 2010.

- .2 2010 Budget update – Stewart Halliday, Lynn Silverton

The Library budget has been amended by the Municipality to increase revenue under Development Charges and reduce the municipal contribution under expenses with the resulting difference of \$2,500. in the proposed budget figures. Wilda noted that the new library project has budgeted \$10,000 in funds from the Development Charges as well and asked if there were sufficient funds to cover both expenditures.

8.0 Property and Planning

- .1 **Flesherton Library project update-** Wilda gave a report on the Public Meeting that was held for the new Library at the Flesherton Kinplex on April 10th. Approximately 25 to 30 people were in attendance along some Library Board members, council members and staff. The Chairman made an excellent presentation.

.2 Report on meetings with Architect

The Board met on March 24th to discuss library drawings, upcoming public meeting and fundraising plan. It was agreed that Jim and Wilda would meet with Geoff Atchison to review the final drawing of the floor plan and make any minor revisions.

Jim Harrold and Wilda Allen met with Jeff Atchison on March 31st and they requested that adjustments in the circulation desk area be made to accommodate the required equipment, supplies and services. They are awaiting revised drawings.

A meeting will be held with the Architect on April 28th at 6:30 p.m. at the Flesherton Public Library.

Stewart reported that he has spoken to the Municipal staff regarding a meeting with the M.T.O. regarding a crossing from the local Schools to access the new Library. He also spoke to the fact that there is no "crossing guard" at Elizabeth Street and #10 Hwy.

9.0 CEO Report- Wilda Allen presented the CEO report. (see report)

The proposal for new interior and exterior signage, furnishings and equipment to meet accessibility standards for the Libraries was discussed. Wilda proposed that the Library apply for a Trillium Grant for the purchase of signage and equipment to meet accessibility standards. The deadline for the application is July 1, 2010.

**Motion#15-10 Moved by David Prentice
Seconded by Jim Kekanovich:
That staff proceed with application for Trillium for signage, shelving, furniture and equipment to meet accessibility standards. Carried.**

There was also discussion regarding the placement of a municipal sign identifying the new library adjacent to the BCF . Wilda will contact County of Grey Sign re: signage.

Wilda also reported that with the passing of Bill 168 –that the appropriate policies covering violence and harassment must be included in Workplace, Health and Safety Policy updates. The update will be forwarded to the members before the May meeting.

FOPL- proposed funding model- Wilda presented information regarding the FOPL proposed funding model re: Provincial Operating Grants. The board will review additional information and discuss at the next board meeting.

**Motion #16-10 Moved by: Stewart Halliday
Seconded by: Marc Duez
That the CEO report be accepted.**

10.0

Other Business:

- .1** Flesherton Community Foundation Application-Wilda will apply on behalf of the board for a grant. Suggested items to purchase - Video projector; screen. Staff and the Friends of the Flesherton Library will work jointly on their applications.

11.0

**Adjournment: Moved by: Marc Duez
Seconded by: David Prentice.
That the meeting be adjourned. Carried.**

Signature Chairperson

Date

Signature CEO

Date