

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Walter Harris Memorial Library
On Wednesday, January 27, 2010 at 6:30 p.m.**

Present: Jim Harrold, Chairman, Jim Kekanovich, Stewart Halliday, Cynthia Stimson, Lynn Silverton, David Prentice, Wilda Allen, CEO, Beth Kennedy, Staff, Jan Moore, Staff, Guest: Steve Field, Chair- West Grey Public Library, Guest Terry Marklevitz Architect

Regrets: Margaret Russell, Randy Spence

1.0 Call to order: Chairman, Jim Harrold called the meeting to order at 6:30 p.m. Mr. Harrold noted that order of the meeting would be adjusted after agenda item number 4.0 to accommodate the architect, Terry Marklevitz.

2.0 Approval of Agenda

Motion # 01-10 **Moved by: David Prentice**
 Seconded by: Lynn Silverton
 That the agenda be approved as amended. Carried.

3.0 Declaration of pecuniary interest or conflict of interest

None

4.0 West Grey Delegation

Chairman, Jim Harrold welcomed Mr. Steve Field, Chairman of the West Grey Public Library Board. Mr. Field came as a delegation on behalf of the West Grey Board to discuss the Library Service contract. He noted that the West Grey Public Library board is reviewing all of its Library Service contracts and proposed that the two boards consider a Reciprocal Borrowing agreement.

Chairman, Jim Harrold noted that Grey Highlands Public Library currently has Reciprocal Borrowing agreements with Meaford Public Library and the Town of the Blue Mountains Public Library (Leonard E. Shore) These agreements work well because there is essentially the same reciprocal use of the libraries by the residents of each municipality. In addition to these agreements Grey Highlands Public Library has a library service contract with Collingwood Public Library for residents of Grey Highlands who live in the north-east and south-east parts of the municipality.

Mr. Harrold noted that currently there are over 450 residents from West Grey using Grey Highlands Public Library branches and there are no residents from Grey Highlands utilizing West Grey Library branches. With this imbalance of user flow, a reciprocal borrowing agreement would not work well as it would place an unfair tax burden on the municipality of Grey Highlands.

Mr. Harrold suggested that the issue of library funding should be taking place at the provincial level and noted that the operating grants were reduced in the early 1990's and there has not been an increase since. The Chairman thanked Mr. Field for attending the meeting and noted that the board would discuss the proposal further and send a response.

Mr. Field left the meeting.

Terry Marklevitz arrived to make a presentation.

5.0 Property & Planning

.1 Meeting with Architect, Terry Marklevitz- Board members and staff discussed the most recent drawings and costing for the new library with Terry Marklevitz. Exterior profile- There were several questions regarding the exterior profile of the library. Mr. Marklevitz confirmed that the model assembled by Jan Moore was essentially the design. The slope of the roof is 2 in 12 so the shed of snow would not be too forceful. There was a request for additional windows in the children's area.

Jim Harrold noted that there are competing principles re: siting of the building- we would like the entrance to be situated as close as possible to the parking lot and Farmer's Market activity while at the same time being mindful of the need to move the building closer to Highway 10 to avoid damaging tree roots and also to adjust for additional entrance to the lower level.

Septic- requested that it be moved from the current placement on the site plan to the area closer to the highway (west side of the building).

Exterior cladding- Terry noted that the plan is to use corrugated steel (aluminized grey and bone colour roof) with pre-cast blocks at the base of the building. He did not bring samples with him but will send samples to the next meeting.

Interior- mostly dry walled, durable hard flooring, nonslip ceramic tile in entranceways. Windows are tinted. Economizer or free air system pumps air thru building. To heat the floors would cost approximately \$50,000.

Terry has not heard from the Civil Engineer.

The board will meet on February 3rd to review the plans and will get suggestions together and send to Terry.

Terry Marklevitz excused himself from the meeting.

6.0 Approval of Minutes of the December 16, 2009 Board Meeting

**Motion #02-10 Moved by: David Prentice
Seconded by: Lynn Silvertan
That the minutes of the December 16, 2010 Library Board Meeting be approved. Carried.**

7.0 Business Arising

.1 Meeting with Collingwood P.L- Wilda Allen reported that she had been in contact with the Collingwood Public Library regarding the library service contract and received information in response. The user fee for 2010 has been set at \$125.00 per household. Based on the number of households (47) who used the Collingwood Library in 2009, the cost would be \$5875. for 2010. This would be an increase of \$1875.00 over last year. Jim Harrold asked CEO Wilda Allen, to set up a meeting with the Chairman and CEO of the Collingwood Public Library for further discussion of the contract.

8.0 Correspondence:

.1 Letter from Ministry of Culture: re: change to Good Government Act. Library Boards will no longer be required to submit separate audited statements. Also library boards no longer are required to schedule regular board meetings from September to June but rather, when it is convenient for the board throughout the year.

.2 Thank you note from staff of Walter Harris Memorial library branch.

9.0 Financial Report:

.1 Monthly Financial Statement

Wilda presented financial report.

Motion #03-11

Moved by: Stewart Halliday

Seconded by: Cynthia Stimson

That the Board receive the financial statement for January 2010.

Wilda Allen noted that the figures for the 2009 year-end still require corrections and adjustments to accurately reflect the year end position.

- .2 2010 Budget update** – Stewart Halliday and Lynn Silverton reported that Council would be meeting next week to discuss the 2010 budget. They will also ensure that the Treasurer has included the additional budget items as requested.

10.0 CEO Report- Wilda Allen presented the CEO report.

Motion #04-10`

Moved by: Lynn Silverton

Seconded by: David Prentice

That the CEO report be accepted.

11.0 Other Business:

.1 Contract with West Grey

Motion #05-10

Moved by: Stewart Halliday

Seconded by: Cynthia Stimson

That the Grey Highlands Public library refuse the offer from West Grey for a reciprocal borrowing agreement. Carried.

The CEO will send a letter to West Grey P.L. Board informing them that the reciprocal agreement would not work as there would be an imbalance in user flow thus placing unfair tax burden on residents of Grey Highlands and noting that the board is looking forward to finalizing the contract that was sent out in December.

The Board requested the CEO to bring forth a proposal at the next board meeting for non-resident user rates for 2010.

- .2** A special meeting to discuss the new library project has been set for Wednesday, February 3, 2010 at the Flesherton P.L. The board expressed thanks and commended Jan Moore for creating a model of the new library which provided a clearer concept of the exterior design.

12.0 Adjournment: Lynn Silverton moved that the meeting be adjourned at 8:40 p.m.

Signature Chairperson

Date

Signature CEO

Date