

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Public Library
On
Wednesday, January 18th, 2017 at 7:56 p.m.**

Present: Allan Coleclough, Chairman; Peggy Harris; Donna Close, Janet Carson,
Brian Henderson, Wilda Allen, CEO

Regrets: Kevin Land; Aakash Desai

1.0 Call to order: Chairman Allan Coleclough called the meeting to order at 7:56 p.m.

2.0 Approval of Agenda:

Motion #01-17

Moved by: Janet Carson

Seconded: Donna Close.

That the agenda be approved. Carried.

3.0 Declaration of pecuniary interest: None.

4.0 Remarks from Board Chairman- Chairman Allan Coleclough gave opening remarks noting that a year has passed and all board members now have several months experience. Chairman Coleclough gave notice that he would be stepping down as Chairman of the board. It was agreed that a new chair be elected at the February meeting.

5.0 Approval of the Minutes of the December 21, 2016 Library Board Meeting

Motion #02-17

Moved by: Brian Henderson

Seconded Peggy Harris

That the minutes be approved. Carried.

6.0 Business Arising:

.1 Strategic Planning-next steps- the board reviewed the draft plan and made revisions to the mission statement.
The CEO will look at Community Surveys/ other means of collecting info and feedback from the community and provide examples for next board meeting.
CEO will also present a draft Technology Plan.

.2 Canada 150 Committee-The CEO reported that the Mayor's Levee went well on January 6th. The Mayor announced the Grey Highlands Canada 150 Poet Laureate-Sharon Sinclair.

.3 Set 2017 Library Board meetings- Board meetings will be scheduled for the Third Wednesday of the month January-June and September-December at 7 p.m.

.4 Trillium Grant- Wilda reported that videography workshops are being offered in January and February. The project is will soon be wrapping up. It was noted once again that the Library in partnership with the South Grey Museum

has applied for a Trillium Grow Grant to further expand the Cultural Channel.

6.0 Correspondence:

- .1 Letter from the Grey Highlands Public Library in response to correspondence re: Kimberley Hours
- .2 **Library Service Contract West Grey-** Wilda Allen reported that the contract has been returned to the Grey Highlands Public Library from the Municipality of West Grey rather than the West Grey Library Board. The Municipality of West Grey has rewritten the contract so that it is also listed as a contracting party in addition to the West Grey Public Library Board. In addition, the incremental increase per year has not been interpreted as intended. The contract has been forwarded to Rod Sawyer at the Ministry of Culture, Tourism and Recreation with a request to confirm whether the altered contract is in compliance with the PLA. Following a response from the Ministry, the CEO will make the corrections accordingly and return the contract West Grey Public Library Board with a covering letter in explanation.

7.0 Financial Report:

.1 Monthly Financial Reports

**Motion #50-16 Moved by: Brian Henderson
Seconded: Donna Close
That the Financial Report be approved.
Carried.**

- .2 **2017 Budget-Update-** Councillor Harris noted that the budget has been reviewed.

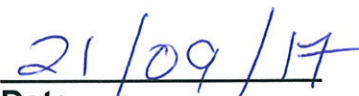
9.0 Other Business:

- .1 **Set date 2017 Board meetings-** confirmed that the board will continue to meet on the 3rd Wednesday of the Month at 7:00 p.m. from January-June and September-December.

10.0 Adjournment: The Chairman adjourned the meeting at 8:40 p.m.



Signature, Chairperson



Date



Signature, CEO

Date