

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Kimberley Public Library
On
Wednesday, November 16, 2011 at 7:00 p.m.**

Present: Lynn Silverton, Vice Chairperson, Stewart Halliday,
Margaret Russell, David Prentice, Jim Kekanovich,
Cynthia Stimson, Wilda Allen, CEO.

Regrets: **Jim Harrold**

1.0 Call to order: Vice Chair, Lynn Silverton called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda

Motion #45 -11 **Moved by:** **David Prentice**
 Seconded by: **Cynthia Stimson**
 That the agenda be approved as amended. Carried.
 (Item 8.1b-costs for engraving leaves on donor tree-Jim Kekanovich)

3.0 Declaration of pecuniary interest- None

4.0 Approval of October 19, 2011 Library Board Minutes

Motion #46-11 **Moved by:** **Stewart Halliday**
 Seconded by: **Margaret Russell**
 That the minutes of the October 19, 2011 Library Board Meeting be approved as amended. Carried.
 (item 5.3: Jim Kekanovich requested information regarding discussion of recommendations regarding Library hours be included)

5.0 Business Arising

- .1 Update West Grey contract-** Wilda Allen reported that the signed contract has been sent to West Grey but has not been returned yet.
- .2 Request to Council to appoint two Board members**
Wilda will follow up with Debbie Robertson, municipal clerk regarding the request to include the library board vacancies in the ad for positions on local boards.

6.0 Correspondence: None.

7.0 Financial Report:

.1 Monthly Financial Report

Wilda will request that funds towards purchase of furnishings for new library be transferred to the appropriate capital account.

**Motion #47-11 Moved by: Jim Kekanovich
Seconded by: Cynthia Stimson
That the Board accept the financial statement
for October 31, 2011. Carried.**

**Motion #48-11 Moved by: Margaret Russell
Seconded by: Cynthia Stimson
That the municipal treasurer transfer
development charge funds into the operating
account in the amount to balance the 2011
budget but not exceeding the budgeted amount
of \$8500.00 and that the SOLS funding of
8143.11 (reimbursement for new Flesherton
Library furnishings-Teen Zone) be transferred
to New Flesherton Library capital account for
furnishings and that the SOLS funding of
\$2717.00 be deposited to a special
project/capital account. Carried.**

.2 2012 Budget- preliminary discussion. There have been no directives from municipal office/finance department regarding 2012 budget at this time.

8.0 Property and Planning

.1 Flesherton Library Project Update. Wilda reported that the final report is due December 15th. Margaret Russell will help with getting prices for plaques. Plaque cost may be included in BCF grant. It was suggested that the donor wall be included in the grant.

(b) Update re: Fundraising for new library – still at \$100,000. Jim Kekanovich reported that he had received prices for leaves and engraving from Great Lakes Trophies for under \$10. Stewart

Halliday noted that the donor tree has already been negotiated with Cox Signs and that the public is expecting the design to be that as indicated by the large photo on display. Wilda will verify the cost of engraving with Cox.

- (c) Update sale of current library-Stewart Halliday
A receipt for the "donation in kind" will be forwarded to ReMax and Royal LePage. Wilda will contact Remax and Royal Lepage Real estate offices and arrange a photo for the local paper acknowledging donation of real estate fees.

9.0 CEO Report – Wilda reviewed her report as attached.

**Motion: #49-11 Moved by: Margaret Russell
Seconded by: Cynthia Stimson
That the CEO report be accepted. Carried.**

10.0 Other Business:

- .1 Literacy Program update- Tim Nicols-Harrison (na)
- .2 Review of job descriptions/pay equity- (deferred)
- .3 Trustee Council- Margaret Russell reported on the Trustee Council meeting held at the new Flesherton Library on Saturday, November 5th. (written report to be distributed). Following discussion it was agreed to appoint a representative from the board to attend the Trustee Council meetings.
- .4 Stewart Halliday reported that the Library Board is required to develop an Emergency Measures plan. More information to follow.

11.0 Adjournment: The meeting was adjourned at 8:30 p.m. on a motion of David Prentice and Cynthia Stimson.

Next meeting- TBA

Signature Chairperson

Date

Signature CEO

Date