

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Kimberley Public Library
On Wednesday, May 20, 2009 at 7:00 p.m.**

Present: Jim Harrold, Chairman, Marc Duez, Stewart Halliday, Jim Kekanovich, David Prentice, Margaret Russell, Lynn Silverton, Wilda Allen, CEO, Beth Kennedy, Branch Head

Regrets: Randy Spence, Cynthia Stimson

1.0 Call to order: Chairman, Jim Harrold called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda

Motion # 22-09

Moved by: Margaret Russell

Seconded by: Marc Duez

That the agenda be approved. Carried.

3.0 Declaration of pecuniary interest or conflict of interest

None

4.0 Approval of Minutes of the April 15, 2009 Board Meeting

Motion #23-09

Moved by: Lynn Silverton

Seconded by: Stewart Halliday

That the minutes of the April 15, 2009 Library Board Meeting be approved as amended. Carried.

Amendment: Board member, Jim Kekanovich was not in attendance.

5.0 Announcements: Chair Jim Harrold asked to make two announcements before proceeding with the agenda.

Jim congratulated Margaret Russell on her being awarded the Flesherton and District Chamber of Commerce Citizen of the Year Award. Board members joined in congratulating Margaret on this well deserved award.

Mr. Harrold also informed the Board that the Flesherton Foundation has awarded \$45,000. to the Flesherton Library over a maximum of 5 years towards the construction of the new Library in the Village of Flesherton.

6.0 Business Arising

.1 ILS System Update

Wilda reported that she had contacted Hanover Public Library and spoke to Agnes Rivers-Moore, IT staff who reported that Hanover is close to going live but still must resolve two remaining issues that have arisen as a result of data migration

from Spectrum to KOHA.

The data from Grey Highlands is ready to send but will be held until some of the migration glitches have been addressed.

It was agreed that a committee of the board should visit the Hanover site and see a demonstration of the system. Wilda will contact Bill VanKeuren.

- .2 Report on meeting between Mayor Brian Mullin and Chairman, Jim Harrold regarding grant application:** Chairman Jim Harrold reported that he met with Mayor Brian Mullin on Saturday, April 25th and brought forward the proposal from the Library Board that the municipality consider applying for grant funding for the new library under the Building Canada Intake II program. The Grey Highlands Staff will provide assistance with the application. The Mayor was receptive to the proposal. Mayor Mullin also noted his appreciation for the good work of the Library Board.

Jim also spoke on the efforts of Wilda and her staff in preparing the application for the grant.

An invoice will be forthcoming from one of the shortlisted architects who supplied the architectural information for grant purposes.

If the grant is successful a property committee will be set up including: the Chairman, CEO, Mayor, CAO, two council members and two library board members.

This committee will only be formed if the Municipality is successful in receiving the Building Canada Intake II grant funds.

The Chairman noted that there were 2,700 applications for funds in Ontario from 400 Municipalities.

6.0 Correspondence

- .1** Wilda passed out copies of a letter written by Marzio Apolloni on behalf of the Federation of Public Libraries to the Minister of Culture. The letter notes that the operating grants have remained the same for several years and urges the Ministry to increase the funding to public libraries.
- .2** The CEO presented the contract for Library Service from the Collingwood Public Library for signing. Wilda reported that there has been a delay in sending out notices to residents as a result of the delay in receiving the new contract and incorrect invoicing from Collingwood. Wilda will see that notices are mailed out advertising the expanded service area to the residents living in that area.

7.0 Financial Report:

- .1 Motion #24-09** **Moved by: Stewart Halliday**
Seconded by: Marc Duez
That the Financial report be approved. Carried.

8.0 Property & Planning

- .1 Report on meeting with architects-**Cynthia Stimson, Marc Duez, Stewart Halliday, Lynn Silverton and Wilda Allen, CEO met on Thursday, April 23, 2009 with the following architects:
Allan Avis (Allan Avis Architects Inc.), Peter Ferguson (Ferguson & Ferguson), Jason (G.M. Diemert Architect Inc.), Paul Dawson (Paul Dawson Architect) Megan Schaff (Marklevitz Architects Inc.). After reviewing the functional statement it was agreed that the Chairman would follow up with additional information. Any questions arising would be distributed to all architects. It was also noted that May 16th meeting would be rescheduled as it is the long weekend. Everyone then went to the building site on the former Genoe property. Following the site viewing the meeting was dismissed.

Chairman, Jim Harrold reviewed a list of terms of reference that went out to each Architect following the Bidders Meeting.

Interviews with architects will be held in the Millennium Room of the Flesherton Library on May 23rd starting at 11 a.m.

Wilda Allen also reported that Peter Ferguson notified her to say that he would not be competing for the project after all.

Wilda suggested a check list be developed for the interviews with the Architects to make sure that all the interviews are conducted in a consistent manner.

Lynn Silverton reported that several board and staff members went on a field trip on Wednesday, May 13 to view several new library buildings. Lynn Silverton asked that “kudos” be given to Wilda for her inspiration in organizing this exercise.

9.0 CEO Report:

- Wilda Allen presented the CEO report.
Board members were encouraged to attend: the Kimberley Book, Plant and Bake sale on the weekend and the upcoming program at the Walter Harris Library on May 26th at 7:30 p.m with Garland Stained Glass.

Motion #25-09 **Moved by: Jim Kekanovich**
Seconded by: David Prentice
That the CEO report be received. Carried.

10.0 Other Business:

.1 None

11.0 Adjournment: Lynn Silverton moved that the meeting be adjourned at 8:40 p.m.

Next meeting has been set for June 17, 2009 at the Walter Harris Memorial Library.

Signature Chairperson

Date

Signature CEO

Date