

**[draft] Minutes of the Grey Highlands Public Library Board Meeting
Held at the Walter Harris Memorial Library
On Wednesday, October 21, 2009 at 7:00 p.m.**

Present: Stewart Halliday, Jim Kekanovich, Margaret Russell, Lynn Silverton, Marc Duez, Randy Spence, Cynthia Stimson, Wilda Allen, CEO, Beth Kennedy, Branch Head

Regrets: David Prentice

1.0 Call to order: Chairman Jim Harrold called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda as amended

Motion # 40-09

Moved by: Marc Duez

Seconded by: Lynn Silverton

That the agenda be approved as amended.

Carried.

(additions-7.3; 10.1)

3.0 Declaration of pecuniary interest or conflict of interest

None

4.0 Approval of Minutes of the September 16, 2009 Board Meeting

Motion #41-09

Moved by: Stewart Halliday

Seconded by: Jim Kekanovich

That the minutes of the September 16, 2009 Library Board Meeting be approved. Carried.

5.0 Business Arising

- .1 ILS System Update – Wilda reported that we are scheduled to go “live” the weekend of Nov 8th. The library is presently testing the system in a “sandbox” version. North Perth Public Library, another multi branch system is scheduled for the weekend.

There was discussion regarding the promotion of the new system. Wilda noted that promotion was part of the project. Once staff are satisfied with the settings and operation of the new system it will be promoted. It was suggested that each consortium library should customize promotion to its own community and that the benefits to the library patrons be emphasized.

6.0 Correspondence

- .1 From Laura Camilleri, Corporate Services Administer re: accessibility seminars. Board members will try to attend if schedules allow.
- .2 SOLS Trustee meeting noted and filed

7.0 Financial Report:

- .1 Monthly Financial Statement -** Wilda Allen presented the monthly financial statement.
Motion #42-09 **Moved by: Lynn Silverton**
Seconded by: Margaret Russell
That the Financial report be approved. Carried.
- .2 2009 Audited Statement**
Wilda presented additional information from the new deputy treasurer, Glen McAllister regarding the 2008 audited statement. The information clarifies the audited statement and indicates an actual operating loss of \$2759 in the 2008 operating budget.
Motion #43-09 **Moved by: Jim Kekanovich**
Seconded by: Stewart Halliday
That the 2008 Audited Statement including the addendum clarification provided by the Deputy Treasurer be accepted. Carried.
- .3 2010 Budget- Wilda** Allen reported that 2010 budgets are to be submitted by the end of October. The Board will not be meeting again within the time frame to approve a draft budget. Following discussion, board members agreed upon a 2% increase for the Municipal contribution. Wilda will work on the details of the draft budget and forward to board members.
Motion #44-09 **Moved by: Marc Duez**
Seconded by: Randy Spence:
That the Grey Highlands Public Library Board submit first draft proposition for the Municipal share of the Library's budget for 2010 at \$200,757.42 total and further information will be forthcoming. This is contingent upon the information that will be forthcoming from the Municipality on salary increases. Carried.

Library contracts with the Municipalities of West Grey and Chatsworth were discussed. Wilda will prepare contracts for 2010.

8.0 Property & Planning

- .1 Flesherton Library Project Update-**
- a)** Wilda reported that Re-Store for Habitat for Humanity was at the Genoe property today to remove recyclable materials. They plan to return on Thursday (October 22nd).
 - b) Demolition of Genoe House- Chairman** Jim Harrold reported that to date the board has not received any reasonable quotes for consideration.

Motion #45-09

Moved by: Marc Duez

Seconded by: Lynn Silverton

That the Board mandates the Chairman along with the CEO to deal with proposals for removing the rest of the house.

b) There was discussion on costs that were presented by the Architect and costs of another new library of comparable size. It was noted that over the last sixteen months construction costs have deflated.

Stewart Halliday noted that at the next meeting with Terry, that his expectation would be that the estimates be lower and include the original 5,500 square feet along with a full basement.

The Chairman and CEO will speak to Terry Marklevitz regarding the costings. Once the next plan and costings are approved the board would like to meet with council and bring them up to date regarding the progress of the project.

c) **Assessment of value of current building-** Wilda Allen reported that she had contacted three Real Estate firms regarding assessment of the value of the current building. One Real Estate firm has visited to date.

.2 Fundraising- New Library -

Stewart Halliday reported that he would like to wait until the assessment information on the current building and new library costings have been received before officially launching the fundraising campaign.

It was suggested that a member of the public be approached to act as the fundraising chairman.

Wilda is investigating the possibility of Trillium funding for accessible furnishings for the new library but also the other branches.

9.0 CEO Report- Wilda Allen presented the CEO report.

a) Further discussion on the symposium that Wilda had attended-i.e. the role of technology in 2020 libraries. Wilda noted that there was emphasis on IT including social networking tools such as twitter, blogs, and use hand held devices vs. traditional formats. There was a strong emphasis on the need for community space.

b) Unused staff vacation- Wilda requested permission from the board to carry forward unused vacation hours to 2010 for her and Beth Kennedy. They will try to use it up before the end of February of 2010. The Board is fully supportive of the plan.

Motion #46-09

Moved by: Lynn Silverton

Seconded by: Cynthia Stimson

