

**Minutes of the Grey Highlands Public Library Board Meeting  
Held at the Flesherton Public Library  
Wednesday, April 16<sup>th</sup>, 2008 at 7:00 p.m.**

**Present:** Stewart Halliday, David Prentice, Randy Spence, Cynthia Stimson, Jim Kekanovich, Marg Russell, Lynn Silverton, Beth Kennedy - Branch Manager, Wilda Allen - CEO, Jim Harrold - Chairman

**Regrets:** Marc Duez,

**1.0 Call to order:** Jim Harrold, Chairperson, called the meeting to order at 7:00 p.m.

**2.0 Approval of Agenda**

**Motion # 14-08** Moved by Lynn Silverton, seconded by Jim Kekanovich  
That the agenda be approved as amended. Carried.

**3.0 Declaration of pecuniary or conflict of interest** None

**4.0 Approval of Board Minutes dated February 20, 2008**

**Motion-#15-08** Moved by Cynthia Stimson, seconded by Stewart Halliday, that  
the minutes of the February 20, 2008 board meeting be approved  
as amended. Carried.

**5.0 Business Arising:**

**.1 Update ILS software reported in CEO report.** Hanover Public Library proposed instead of having Liblime that we explore the possibility of hosting our own data base through Hanover Library.  
The consortium is looking at this possibility. It is more cost efficient and we will be more responsible for our own information and will have our own autonomy.

**.2** Laurie has been contacted and is setting up the templates.

**.3 Update-Repairs at Flesherton Library**

Scott McAdam will be at the Library on the first nice day which is hopefully soon. There is a small animal in the ceiling. He will be asked to close up any spaces that might allow an animal to get in.

**.4 Update – Security System**

Three quotes were received for Security Systems and staff had prepared a chart to Compare the information. Discussion followed with board members sharing their information about security systems. Suggestions included using a strobe light option instead of an outside siren.

Jim Harrold suggested personal protection for staff and labels on the windows. Is it worth the money to pay to have a security system installed? Can the staff have alarm pendants without having a security system installed. Wilda Allen and Beth Kennedy will research information on pendants (without the security system

system being installed). This information should be forwarded to the Board by email for a decision on ordering the pendants.  
Other questions raised were “is a direct indication to the Police dispatch available, and “is a video camera for any danger to the staff available”?”

## **6.0 Correspondence:**

- .1 From Larry Miller re: an act that will affect the postage costs for the mailing of Library books.
- .2 Volunteer night on April 22, 2008
- .3 Bill Murdoch re: copy of letter forwarded to Jim Prentice, Minister of Industry Regarding the CAP program
- .4 Reply to the letter sent by Wilda Allen re: reciprocal borrowing agreement Answer was a contract for \$1,000 annual fee for Grey Highland patrons to use the Southgate Library. No action will be taken on this issue.

Lynn Silverton suggested that the residents of Southgate be allowed the use of the Grey Highlands Public Libraries for no fee. This will establish the number of Southgate residents registered at any branch of the Grey Highlands Public Libraries.

**MOTION #16-08 Moved by Stewart Halliday and seconded by Randy Spence that the residents of Southgate be allowed to use the Grey Highlands Public Libraries at no fee. Carried.**

- .5 A thank you note was received for the CAP program from Karen Jantzi
- .6 A Fax from the Ontario Boating League re: no longer online boat license testing With the suggestion that Libraries Procter for people wishing to obtain a boating License for a fee.  
Suggestions was to send a request to OLA asking if they have any advice on this Proposal.

**MOTION 17-08 Moved by Cynthia Stimson and seconded by Lynn Silverton that the Library will offer this opportunity. Carried.**

- .7 Thank you note from Sherri Lee Harper regarding the books collected for the Africa project.

## **7.0 Financial Report:**

- .1 **Draft 2008 Budget – Lynn Silverton/Stewart Halliday**  
Lynn Silverton informed the Board that she had taken the motion regarding the Municipal request for budget reduction back to Council and they did not support the reduction of \$1,500

**.2 Financial Statement**

Wilda Allen presented the monthly financial statement for review.  
Jim Kekanovich indicated that he would like to see the Municipal funds Included in the Financial Statements.

**MOTION #17-08 Moved by Lynn Silverton, seconded by Margaret Russell that the financial statement be received as presented. Carried.**

**8.0 Property & Planning:**

**.1 Municipal response to the Boards' expression of interest in the Genoe Property**

The Council is supportive and looking forward to hearing from the Board after The Public meeting re: the use of the Genoe Property for the new Library.

**Date for Public Meeting regarding the Genoe Property:** The suggested Date of May 24<sup>th</sup> at 11 a.m. with the alternate date of May 22<sup>nd</sup> at 7 p.m.  
Wilda Allen will check to see if the Flesherston Hall is available.

The suggestion was made that the Board request the Council to pass a motion that if the present Library is sold that the funds be placed directly in the Building Fund.

Wilda Allen will request a copy of the motion from the Council re: support of the Genoe Property.

**9.0 CEO Report:**

Wilda Allen, presented the CEO report including information on the Digitization project and upcoming programs available at the Library.  
A scrabble tournament was held at the Walter Harris Memorial Library raising \$600 for the Adult Learning Centre.

**Motion: # 19-08 Moved by Lynn Silverton, seconded by David Prentice That the CEO report be accepted as presented. Carried.**

**10.0 Other Business:**

**.1 Vol. II Split Rail Country: History of Artemesia update**

Wilda Allen reported on the recent meeting. Jessica Posgate and Margaret Russell has volunteered to be the Editors for the second issue. Margaret provided an update on the meeting.

**Next meeting of the committee will be on April 30, 2008**

**.2** Stewart Halliday informed the Board that a new curator has been hired for the Flesherston Museum.

**.3** Non-resident membership fee is \$60.

**11.0 Adjournment:** The meeting was adjourned at 9:00 p.m.

**The next meeting will be held at the Kimberley Branch May 21, 2008 at 7:00 p.m.**

\_\_\_\_\_  
Signature Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature CEO

\_\_\_\_\_  
Date