

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Walter Harris Memorial Library
On
Wednesday, November 20th, 2019 at 7:00 p.m.**

Present: Chair – Kevin Land via phone, Vice-Chair Lynn Silverton, Janet Carson, Stewart Halliday, Councilor Danielle Valiquette
Regrets: Aakash Desai
Staff: CEO Wilda Allen, Library Assistant Becky Hill,
Visitor: Gillian Griffin

1.0 Call to order: Chair, Kevin Land called the meeting to order at 7:05 p.m. and requested Vice-Chair Lynn Silverton to Chair the meeting.

2.0 Approval Of the Agenda:

Motion #41-19

Moved By: Danielle Valiquette

Seconded By: Janet Carson

**That the agenda be approved, as amended.
Carried.**

3.0 Declaration of pecuniary or conflict of interest: None.

4.0 Approval of September 18, 2019 Library Board Meeting Minutes

Motion #42-19

Moved By: Stewart Halliday

Seconded by: Janet Carson

**That the minutes of the September 18, 2019
Library Board meeting be approved. Carried.**

Motion #43-19

Moved By: Kevin Land

Seconded By: Danielle Valiquette

**That the committee meeting on October 16,
2019 be received. Carried.**

Motion #44-19

Moved By: Kevin Land

Seconded By: Danielle Valiquette

**The board allow Gillian Griffin a 3 month leave
of absence. Carried.**

5.0 Business Arising

5.1 Grow Grant Evaluation report- Jim Harrold - deferred

6.0 Correspondence

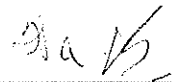
1. Letter of resignation from Catherine Carmichael

Motion #45-19

Moved by: Kevin Land

Seconded by: Stewart Halliday

**The board accepts resignation with regret.
Carried.**



7.0 Financial Report

- 7.1 Monthly Statement-** Wilda Allen, CEO presented monthly financial statement.
- 7.2 2020 Budget-** Board discussed 2020 draft budget. CEO clarified any questions arising.

Motion #46-19 **Moved by: Danielle Valiquette**
Seconded by: Janet Carson
That the financial report be received.
Carried.

Motion #47-19 **Moved by: Janet Carson**
Seconded by: Danielle Valiquette
The board approves the 2020 draft budget.
Carried.

8.0 CEO Report: Wilda presented the CEO report, discussion regarding children's report, ebranch report. CEO presented the proposed holiday hours to the board.

Tuesday, December 24 th	Closed
Christmas Day, December 25 th	Closed
Boxing Day, December 26 th	Closed
Friday, December 27 th	Closed
Saturday, December 18 th	Regular Hours all branches
Tuesday, December 31 st	10-2 All Branches
January 1 st , 2020 New Year's Day	CLOSED
Thursday, January 2, 2020	Regular hours resume all branches.

Motion #48-19 **Moved By: Stewart Halliday**
Seconded by: Janet Carson
The board approves the proposed Library holiday hours, and receives the CEO report.
Carried.

9.0 Other Business

- 9.1 Property – Building of new gazebo/pavilions at Flesherton, Walter Harris Memorial Library Memorial grounds:** still in exploratory stages with Municipal planner
- 9.2 Report – trustee council meeting:** GHPL board needs to send nomination for Kevin Land to be appointed to trustee council on behalf of GHPL.
- 9.3 Set date for Staff, board, volunteer Christmas gathering:** December 11, board will meet at 5:30, guests arriving for 6:30.
- 9.4 Years of Service Recognition:**

Motion #49-19 **Moved By: Kevin Land**
Seconded By: Janet Carson

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That the board will recognize achieved years of service for 2 staff with applicable remuneration as per the Grey Highlands Municipal Employee Handbook/Policy and authorizes the payroll department to issue monetary compensation. Carried.

9.5 Deputy Mayor Aakash Desai question from Kevin: whether GHPL board needs to meet the expectation of 10 meetings per year. CEO suggested submitting a letter to keep Board meetings kept at 10 per year, with a possibility of a minimum of 6, due to inclement weather.

Motion #50-19

**Moved By: Stewart Halliday.
Seconded By: Danielle Valiquette
The Board recommends the minimum number of meetings is 6 per year.
Carried.**

9.6 Council has appointed Kim McArthur to the Library Board.

9.7 Request for Leave of absence

Motion #51-19

**Moved By: Danielle Valiquette
Seconded By: Stewart Halliday
The Board allows Janet Carson a 3 month leave of absence, for January, February and March 2020. Carried.**

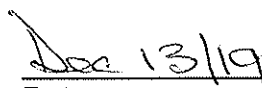
10.0 Adjournment:

The Chairman adjourned the meeting at 8:30 p.m.

Next Board Meeting: Wednesday, December 11, 2019 5:30 p.m. at the Flesherton Public Library



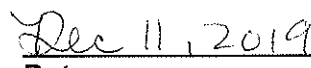
Signature, Chairperson



Date



Signature, CEO



Date