

Minutes of the Grey Highlands Public Library Board Virtual Meeting
On
Thursday, July 23rd, 2020 at 7:00 p.m.

Present: Kevin Land, Chair, Stewart Halliday, Kim McArthur, Lynn Silverton, Janet Carson, Gillian Griffin, Councillor Danielle Valiquette, Deputy Mayor Aakash Desai

Staff: CEO-Wilda Allen, Library Assistant- Becky Hill, Michelle Campbell – Children’s librarian & Stephanie Wilcox – children’s assistant attended to report on summer programming

1.0 Call to order: Chair Kevin Land called the meeting to order at 7:09 p.m.

2.0 Approval of the Agenda:
Motion #34-20 **Moved by: Kim McArthur**
 Seconded by: Danielle Valiquette
 That the agenda be approved.
 Carried.

3.0 Declaration of pecuniary or conflict of interest: None

4.0 Approval of June 25, 2020 Library Board Meeting Minutes
Motion #35-20 **Moved by: Stewart Halliday**
 Seconded by: Danielle Valiquette
 That the minutes of the June 25, 2020 Library Board
 meeting minutes be approved. Carried.

5.0 Business Arising

5.1 Appointment of new board member update – CEO reported that there has been no update yet.

5.2 Report Re: proposed Cannabis operation on Walker St. Markdale, ON – Stewart Halliday reported that at the July 15th Council meeting, council received the Library Board’s letter that recommended that Council pass an odour nuisance by-law. This would be a general by-law, not specific to cannabis, protecting citizens and the municipality in the future. There was not further action.

5.3 Re-opening plan and procedures update – CEO reported that library is working closely on procedures and policies for reopening and will also be working with Municipality. The Library is planning to open under the Ontario Government Stage 3 guidelines. A barrier has been constructed and placed on the circulation desk at the Walter Harris Memorial Branch which will open first with Flesherton and Kimberley Branches opening once circulation desk barriers are in place. Other opening procedures will be implemented including: procedures re: computer use, roping off of seating/lounge areas, limiting number of people in the building, for computer & laptop use, children’s departments, limiting number of people in the building, sanitizing, physical distancing and other health and safety procedures as mandated.

Motion #36-20

Moved by: Stewart Halliday

Seconded by: Lynn Silverton

That the Library Board make it mandatory that visitors wear a mask when entering the Grey Highlands Public Library branches as per the guidelines and exceptions under the MOH CLASS ORDER of the Medical Officer of Health for the Grey Bruce Health Unit made pursuant to s. 22 of the Health Protection and Promotion Act, R.S.O. 1990, c. H. 7 as amended. Carried.

6.0 Correspondence

6.1 Library Board Letter (June 26, 2020) to Grey Highlands Municipal Council.

7.0 Financial Report

7.1 Monthly statement for June attached.

7.2 Auditor's statement/Report. Kevin, Lynn, Janet, Aakash attended meeting with auditors. Wilda reported concern that there had been no asset updates after 2014.

Motion #36-20

Moved by: Lynn Silverton

Seconded by: Aakash Desai

That the board accept the financial auditor's report. Carried.

8.0 CEO Report: The CEO presented the CEO report to the board.

9.0 Other Business

9.1 Approval/Adoption of Library policies

9.1.1 Working from Home Policy – CEO will add that library equipment may be relocated from library to employee home provided it is not needed at the building.

Motion #37-20

Moved by: Lynn Silverton

Seconded by: Stewart Halliday

That the Working from Home Policy (#37-20) be approved by the board with amendments. Carried.

9.2 Board Member Comments and announcements. Lynn Silverton requested that Board Chair Kevin Land forward the poem that he wrote for the anniversary of the death of William Luke to the board members as well as read it at the next meeting.

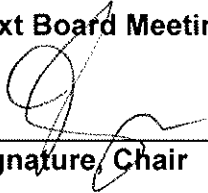
9.3 Set Board meeting dates for August-November 2020 – no meeting in August, September 9th, October 28th, November 25th

10.0 Adjournment:

Motion # 38-20

Moved by: Janet Carson
Seconded by: Stewart Halliday
The meeting be adjourned at 8:40
Carried.

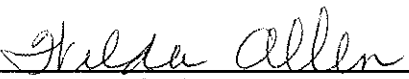
Next Board Meeting: September 9th, via Zoom



Signature, Chair

9/19/20

Date



Signature, CEO

Sept 9/20

Date