

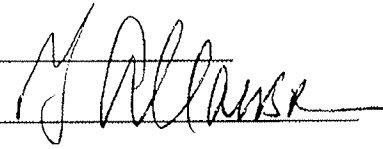
Grey Highlands Public Library Code of Conduct

Board motion number: 30-01

Date of review: _____

Date of original motion: 17/05/01

Chairperson's signature: _____



This code of conduct has been developed for the purpose of insuring that all individuals using the library find a safe, pleasant and quiet environment. This code of conduct is applied uniformly to all individuals using the library and its premises. All library users are expected to abide by all library policies.

Prohibited conduct on Library premises is all conduct that:

- disturbs others,
- interferes with library operations
- damages the building or furnishings
- is generally considered unacceptable in a public place

Patrons are urged to report disruptive behaviour to staff so that appropriate steps can be taken.

Unacceptable behaviours include, but are not limited to:

- Smoking. (All areas of the library buildings have been designated as non-smoking.
- Eating or drinking in public areas of the library unless authorized by a staff member.
- Using offensive, threatening, harassing, obscene or abusive language or gestures.
- Engaging in loud conversation or offensive or rowdy behaviour.
- Possessing or using alcohol or controlled substances on library premises, or being in a state of intoxication that causes a public disturbance.
- Following staff or patrons around the building or staring at staff or patrons such that performance of their duties or use of library services is disrupted.
- Improper removal of library materials or equipment, or intentional defacement of or damage to library property.
- Using computer, audio, video or telecommunications equipment in a manner or at a level that disturbs others.
- Leaving children ages 8 and under unattended in the library.
- Entering STAFF ONLY areas unless authorized by a member of the library staff.
- Access to and exit from the library must be made via designated public entrances and exits, unless authorization is given by a member of the library staff. Obstruction of exits and public access points is prohibited.

- Animals, other than Guide Dogs and animals in authorized library programming, are not permitted in the library.
- Anyone may be required, by library staff, to make available all bags, backpacks, etc., for inspection of contents upon entering or leaving the library.

Consequences

Failure to comply with this Code of Conduct or other library policies may result in consequences deemed by library staff to be appropriate to the behaviour.

Consequences may include: a warning; a directive to vacate the premises; suspension of library privileges; prohibition from the library building and premises by way of issuing a Notice of trespass; and/or laying criminal charges.

Appeal Process

- An appeal may be submitted, in writing, to the Chairperson of the Library Board for board consideration. Only one appeal will be considered during the term of the suspension.
- Application must be made, in writing, for re-instatement of library privileges; library privileges are not automatically re-instated.
- The decision of the Library Board shall be considered final.