



Grey Highlands Public Library Board invites applications for the position of CEO/Chief Librarian.

The Grey Highlands Public Library is a three-branch library system in the Municipality of Grey Highlands, situated in the heart of Grey County. We serve a growing population of 10,000+ people and contracting municipalities.

Reporting directly to the Grey Highlands Public Library Board, the Chief Executive Officer/Chief Librarian is responsible for administering, organizing, and directing library operations and services, its departments, and staff, including the oversight of three library branches, virtual branch, and the Grey Highlands Cultural Channel in accordance with the objectives and policies of the Board and the Ontario Public Libraries Act.

You are a motivated leader with a passion for providing superior library services to the residents of Grey Highlands and as a community leader and you will work to strengthen existing community partnerships and build new ones.

Requirements and Qualifications

- Master's degree in Library and Information Science from an accredited University preferred or, at the discretion of the board, equivalent combination of University degree plus library education and experience in a public library setting.
- Understanding of the framework for public library service in Ontario
- A minimum of three (3) years experience in a supervisory/managerial role related to public library management, including at least (2) years as Branch Librarian, or as determined at the discretion of the board.
- Demonstrated knowledge and experience in the principles and practices of accounting, budgeting, and financial planning.
- Demonstrated understanding of emerging trends, new technologies and advancements in public libraries and customer-centered service
- Proven history of partnering with community organizations in the provision of programs and services.

***For a complete job description and application instructions visit:**
www.greyhighlandspubliclibrary.com

Salary Range- \$39.25-\$45.92 Full Benefits 37.5 hours per week.

Applications including resume and covering letter may be submitted by email no later than **4:00 p.m. on September 13, 2021 to:**

Kevin Land, Chair
Email- kevinarthurland@gmail.com
Subject- Library CEO



Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. This document can be made available in other accessible formats as soon as practicable and upon request.

We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001 and will be used for the purpose of candidate selection only