

**Minutes of the Grey Highlands Public Library Board Meeting
On
Wednesday, January 24, at 7:00p.m. at The Flesherton Library**

Present: Chair Stewart Halliday, Janet Carson, Bo Penny, Andrea Schiller, Dave Clarke, Steve Maloney. **Joining via Teams** –Deputy Mayor Dane Nielsen, Councillor Paul Allen.

Regrets: Vice Chair Nicole Martin, Andrea Schiller

Staff: CEO-Eleni Hughes, Library Assistant – Becky Hill

1.0 Call to order: Chair Stewart Halliday called the meeting to order at 7:01pm

2.0 Approval of the Agenda:

Motion #01-24 **Moved by: Dave Clarke**
Seconded by: Bo Penny
The Board approves the agenda as circulated.
Carried.

3.0 Declaration of Pecuniary Interest: None at the time of agenda creation.

4.0 Minutes of the Previous Meeting

Motion #02-24 **Moved by: Steve Maloney**
Seconded by: Janet Carson
That the minutes of the 2023-11-22 meeting be
adopted as circulated. Carried.

5.0 Correspondence: none to report.

6.0 Reports:

6.1 Treasurer's Report:

Motion #03-24 **Moved by: Steve Maloney**
Seconded by: Dave Clarke
That the finance report be accepted as
presented. Carried.

6.2 CEO Report: CEO Hughes highlighted the adult programs that are starting and have a lot of interest. Board discussed possibilities for how the Cultural Channel should go forward.

Motion #04-24 **Moved by: Steve Maloney**
Seconded by: Bo Penny
That the Library Board receives the CEO Report

as information. Carried.

- 7.0 Strategic Plan/Work Plan Update [CEO Eleni Hughes]** CEO Hughes reported that she is working on a plan for the goals for each quarter and will share these plans with the Board.
- 8.0 Policy Review:** none at time of agenda creation.
- 9.0 Board Advocacy:** none to report. Chair Halliday would like to review the 2018 Cultural Plan which has now expired. Would like to partner with the Museum to implement a welcome package together for new residents.
- 10.0 Committee Reports:** Chair Halliday would like to see the committees to meet and begin working on projects.
- 11.0 Other Business**
- 11.1 2024 Budget & Reserves Update [CEO Hughes]:** Board is interested in possibly printing more of Split Rail; it is available online. Board agreed to wait until the February meeting for confirmed numbers relating to the reserves.
- 11.2 Hydro One Update [CEO Hughes]** CEO Hughes reported that the Hydro One bill has started to decline back to more reasonable numbers the past few months.
- 11.3 Grant Updates (Ontario Summer Jobs, Ontario Trillium grant, PLOG) [CEO Hughes]** The only grant still open is for the Markdale staff workspace. RFP has come back and they are working on adjusting what needs to be done with the money that is left. CEO Hughes has applied for the Ontario Summer Jobs grant.
- 11.4 Friends of the Library Update [Janet Carson]** Janet reported that both the Flesherton and Walter Harris Friends raise approximately \$3000 from the book sales. Flesherton Friends has asked for a wish list, looking at new chairs for WHML. Chair Halliday would like to have a more formalized fundraising/donation structure.

Motion #05-24

**Moved by: Bo Penny
Seconded by: Dave Clarke
That the Library Board receives the verbal updates for items 11.1-11.4 as information.
Carried.**

12.0 Closed Session: Note: No other business will occur during the closed meeting other than listed on this agenda. The Board will return to open session following the portion of this agenda.

Motion #06-24

**Moved by: Janet Carson
Seconded by: Steve Maloney
That regarding Section 16.1 (4) of the Public Libraries Act, the Board moves into closed session to address matters pertaining to personal matters about an identifiable individual and labour relations or employee negotiations. Carried.**

Motion #07-24

Moved by:
Seconded by:
That in closed session, the Library Board only discussed matters for which they went into closed, and direction was given to the CEO. Carried.

13.0 Date of Next Meeting

Motion #08-24

Moved by:
Seconded by:
That the Library Board meeting takes place on February 28 at 7:00 pm at the Walter Harris Memorial Branch, or at the call of the Chair. Carried.

14. Adjournment

Motion #09-24

Moved by:
Seconded by:
That the meeting is adjourned. Carried.

Stewart Halliday

Signature, Chair

Feb 27, 2024

Date

Leni Hughes

Signature, CEO

Feb 27, 2024

Date