

**Minutes of the Grey Highlands Public Library Board Meeting
On
Wednesday, March 27, at 7:00p.m. at The Walter Harris Memorial Library**

Present: Chair Stewart Halliday, Andrea Schiller, Deputy Mayor Dane Nielsen, Councillor Paul Allen, Janet Carson, Bo Penny, Andrea Schiller. Vice Chair Nicole Martin joining via Teams.

Regrets: Dave Clarke, Steve Maloney

Staff: CEO-Eleni Hughes, Library Assistant – Becky Hill

1.0 Call to order: Chair Stewart Halliday called the meeting to order at 7:00 pm.

2.0 Approval of the Agenda:

Motion #19-24

Moved by: Dane Nielsen

Seconded by: Bo Penny

The Board approves the agenda as circulated.

Carried.

3.0 Declaration of Pecuniary Interest: None at the time of agenda creation.

4.0 Adoption of Minutes of the Previous Meeting

Motion #20-24

Moved by: Dane Nielsen

Seconded by: Paul Allen

That the minutes of the 2024-02-28 meeting be adopted as circulated. Carried.

5.0 Correspondence: Thank you note from library user for the speed dating with a book program.

6.0 Reports:

6.1 Treasurer's Report:

Motion #21-24

Moved by: Dane Nielsen

Seconded by: Janet Carson

That the finance report be accepted as presented. Carried.

6.2 CEO Report: CEO Hughes: Bo Penny brought forward the possibility of the Library Friends groups contributing to funding a new website. CEO Hughes has received 3 quotes for new website creation and will approach the Friends Of the Library groups for support.

Motion #22-24

Moved by: Paul Allen

**Seconded by: Janet Carson
That the Library Board receives the CEO Report
as information. Carried.**

6.3 Annual Report 2023:

Motion #23-24

**Moved by: Dane Nielsen
Seconded by: Andrea Schiller
That the Library Board receives the 2023
Annual Report as information. Carried.**

7.0 Strategic Plan/Work Plan Update [CEO Eleni Hughes]: CEO Hughes provided an update –working with municipal staff regarding a welcome package for newcomers to the area.

8.0 Policy Review:

8.1 Library Policy Schedule

9.0 Board Advocacy: members of the community expressed concerns about the Cultural Channel not creating new content. (Vice Chair Martin proposed closed session at April meeting for further discussion.)

10.0 Committee Reports: Chair Halliday would like to see each committee meet before the end of June, have committees report back to the Library Board.

10.1 Committee Assignments:

Finance Committee: Janet Carson, Stewart Halliday, Steve Maloney.
Alternate: Dave Clarke.

Personnel & Policy Committee: Janet Carson, Steve Maloney, Nicole Martin.
Alternate: Dane Nielsen.

Property Committee: Paul Allen, Nicole Martin, Stewart Halliday.
Alternate: Bo Penny.

Technology Committee: Janet Carson, Dane Nielsen, Dave Clarke.
Alternate: Nicole Martin.

Cultural Channel Directorate: Andrea Schiller, Paul Allen, Dane Nielsen.
Alternate: Bo Penny.

Ad Hoc Committee: Dane Nielsen, Paul Allen, Steve Maloney.
Alternate: Stewart Halliday.

11.0 Makerspace Fees

Motion #24-24

**Moved by: Nicole Martin
Seconded by: Dane Nielsen
That the Library Board accept the fee structure
for the Makerspace. Carried.**

12.0 Other Business

12.1 Storywalk Initiative: [CEO Hughes]: CEO Hughes reported that John Butler would like a response if this idea is moving forward, the Library will use the storywalk materials that is already owned.

12.2 Markdale Workspace Reno Update: [CEO Hughes]: Waiting for permit to begin work, project should take approximately 3 weeks. Markdale boardroom will not be available for rent during this time.

12.3 Service Hours Costing: [CEO Hughes]:

Motion #25-24

Moved by: Janet Carson

Seconded by: Bo Penny

That the new service hours take effect at the decision of the CEO. Carried.

12.4 : Friends of the Library Update: [Janet Carson]: Flesherton \$500 to refresh children’s area, plaque recognizing Jean Hutchinson.

Motion #26-24

Moved by: Bo Penny

Seconded by: Dane Nielsen

That the Library Board receives the verbal updates for items 12.1-12.4 as information. Carried.

13.0 Date of the Next Meeting:

Motion #27-24

Moved by: Dane Nielsen

Seconded by: Andrea Schillerd

That the next Library Board meeting takes place on April 27 at 7:00 pm at the Flesherton Library, or at the call of the Chair. Carried.

Motion #28-24

Moved by: Paul Allen

Seconded by: Janet Carson

That the meeting is adjourned at 8:55pm. Carried.

Stewart Halliday

Signature, Chair

April 24, 2024

Date

Eleni Hughes

Signature, CEO

April 24, 2024

Date