

**Minutes of the Grey Highlands Public Library Board Meeting
On
Wednesday, February 28, at 7:00p.m. at The Walter Harris Memorial
Library[cancelled]
Meeting on Teams due to inclement weather**

Present: Chair Stewart Halliday, Vice Chair Nicole Martin, Andrea Schiller, Deputy Mayor Dane Nielsen, Councillor Paul Allen, Janet Carson, Bo Penny, Andrea Schiller, Steve Maloney.

Regrets: Dave Clarke

Staff: CEO-Eleni Hughes, Library Assistant – Becky Hill

1.0 Call to order: Due to technical issues, Chair Stewart Halliday passed chair to Vice Chair Nicole Martin, who called the meeting to order at 7:05pm.

2.0 Approval of the Agenda:

Motion #10-24

Moved by: Dane Nielsen

Seconded by: Bo Penny

**The Board approves the agenda as circulated.
Carried.**

3.0 Declaration of Pecuniary Interest: None at the time of agenda creation.

4.0 Adoption of Minutes of the Previous Meeting

Motion #11-24

Moved by: Paul Allen

Seconded by: Steve Maloney

**That the minutes of the 2024-01-24 meeting be
adopted as circulated. Carried.**

5.0 Correspondence: none to report.

6.0 Reports:

6.1 Treasurer's Report:

Motion #12-24

Moved by: Janet Carson

Seconded by: Paul Allen

**That the finance report be accepted as
presented. Carried.**

6.2 CEO Report: CEO Hughes

Motion #13-24

Moved by: Stewart Halliday

Seconded by: Dane Nielsen

That the Library Board receives the CEO Report

as information. Carried.

7.0 Strategic Plan/Work Plan Update [CEO Eleni Hughes]: CEO Hughes outlined what has been started for the first quarter.

8.0 Policy Review: none at time of agenda creation.

9.0 Board Advocacy: none to report.

10.0 Committee Reports:

10.1 Committee Assignments:

Finance Committee: Janet Carson, Stewart Halliday, Steve Maloney.
Alternate: Dave Clarke.

Personnel & Policy Committee: Janet Carson, Steve Maloney, Nicole Martin.
Alternate: Dane Nielsen.

Property Committee: Paul Allen, Nicole Martin, Stewart Halliday.
Alternate: Bo Penny.

Technology Committee: Janet Carson, Dane Nielsen, Dave Clarke.
Alternate: Nicole Martin.

Cultural Channel Directorate: Andrea Schiller, Paul Allen, Dane Nielsen.
Alternate: Bo Penny.

Ad Hoc Committee: Dane Nielsen, Paul Allen, Steve Maloney.
Alternate: Stewart Halliday.

11.0 RFP Update [CEO Hughes]

Motion #14-24

Moved by: Steve Maloney

Seconded by: Bo Penny

That the Library Board award the RFP bid for the Design Build Renovation at Walter Harris Memorial Branch to JR May Consulting pending reference check, to satisfaction of CEO and Branch Head. Carried.

12.0 Other Business

12.1 GHCC Update [CEO Hughes]: looking move forward and get some updated material for viewing.

12.2 DC Reserves/Makerspace Update: [CEO Hughes]:

12.3 Website: [CEO Hughes]: Board Chair Halliday suggested CEO submits proposal for new website for 2025.

12.4 Service Hours [CEO Hughes]

Motion #15-24

Moved by: Bo Penny

Seconded by: Janet Carson

That the Library Board requests that the CEO provides costing for the extension of hours for presentation at the March 2024 meeting. Extension of hours will be contingent on budget approval. Carried.

12.5 Friends of the Library Update: [Janet Carson]: Markdale and Flesherton Friends are helping to cover the cost of March Break Reptilia Program, WHML Friends have agreed to purchase 8 new board room chairs & are contributing \$1000 for new childrens books. Kimberley Friends met to see how they can assist with Kimberley Library needs. The Friends groups expressed that they would like donations recognized in some way.

Motion #16-24

Moved by: Steve Maloney

Seconded by: Janet Carson

That the Library Board receives verbal updates for items 12.1-12.5 as information. Carried.

13.0 Date of the Next Meeting:

Motion #17-24

Moved by: Dane Nielsen

Seconded by: Stewart Halliday

That the next Library Board meeting takes place on March 27 at 7:00 pm at the Markdale Library, or at the call of the Chair. Carried.

Motion #18-24

Moved by: Dane Nielsen

Seconded by: Bo Penny

That the meeting is adjourned at 8:56pm. Carried.

Stewart Halliday

Signature, Chair

March 27, 2024

Date

Eleni Hughes

Signature, CEO

March 27, 2024

Date