

**[draft] Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Public Library
On Wednesday, June 16, 2010 at 7 p.m.**

Present: Jim Kekanovich, Stewart Halliday, Lynn Silverton, Margaret Russell,
Marc Duez, Cynthia Stimson, Wilda Allen, CEO

Regrets: Jim Harrold, Randy Spence, David Prentice

1.0 Call to order: Vice Chairperson, Lynn Silverton called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda

Motion # 23-10 **Moved by: Jim Kekanovich**
 Seconded by: Stewart Halliday
 That the agenda be approved as amended. Carried.
 (10.1; 10.2)

3.0 Declaration of pecuniary interest or conflict of interest
None

4.0 Approval of May 19, 2010 Library Board Minutes
Motion #24-10 **Moved by: Margaret Russell**
 Seconded by: Stewart Halliday
 That the minutes May 19, 2010 Library Board Meeting be approved. Carried.

5.0 Business Arising

.1 Update West Grey contract:

It is duly noted that the letter did not go out with the Contract and that the contract runs from the first of January to the end of December 31, 2010 in the amount of \$13,536. The aforementioned letter will be mailed after the signed contract is received back by the Grey Highlands Library Board.

.2 Bill 168- Violence and Harassment in the Workplace:

Draft copies were distributed by Wilda for review by the Board members to be passed at the next meeting of the Board.

.3 FOPL funding formula

The proposed funding formula as presented by the Federation of Public Libraries was discussed. Member Stewart Halliday has forwarded his comments on this issue to the CEO via email indicating that the funding calculations should acknowledge the unique issues for rural libraries. The base amount in the funding formula should be set at a higher amount for municipalities in rural areas with lower populations.

6.0 Correspondence: Marilyn Hammond from Hamilton thanking the Libraries for the digitization program. She has read the Kimberley news from 1880 to 1950 in the Flesherton Advance and Markdale Standard and Newspapers.

7.0 Financial Report:

.1 Monthly Financial Statement

Wilda reported that she had met with the new Treasurer and funds are intact and corrections are being made to the various accounts. The Development Charges will be added as necessary to the 2009 revenues to a maximum of the 2009 budgeted amount.

Motion #25-10

Moved by: Margaret Russell

Seconded by: Cynthia Stimson

That the Board receive the financial statement for May 2010.

.2 2010 Library Budget update – Wilda Allen reported that 2010 budget requires adjustment due to a shortfall of \$2500 in revenues. Adjustments in expenditures are required. The budget of \$6000 to Collingwood was based on receiving the additional revenues from the municipality. Wilda will contact the CEO of Collingwood and negotiate a reduction to \$5000 from the \$6000. The CEO will also make the additional changes for the remaining \$1500. shortfall.

There was discussion regarding the contracts with the Collingwood Library over the past few years, and the resultant requested increase. Mr. Kekanovich requested that the 2011 budget reflect an expanded area for coverage by the Collingwood Library services due to the fact that Collingwood wanted additional funds for this increased area of service. The CEO noted that the motion (see #48-09;#50-09) that received approval states that the Board Chairman and CEO would approach the Collingwood Library to discuss the **feasibility** of expanding the service area and the financial implications for Grey Highlands and that following a meeting with the Chairman and CEO of Collingwood it was determined that it would not be feasible at this time to expand the service area due to the increased fees for the **current** service area that would use up the budgeted funds.

8.0 Property and Planning

.1 Flesherton Library project update:

The Allen-Hastings Construction Ltd. has been awarded the new Flesherton Library Contract for \$1,190,595. A penalty clause has been set for \$500. within the contract.

A ground breaking ceremony will be held for the new Library around the first week of July. The CEO will contact the Chairman re: planning of the ground breaking ceremony.

9.0 CEO Report

The Report was reviewed. Wilda also reported that Beth Kennedy was scheduled for

surgery and will provide updates when they become available.

Wilda Allen reported that the position of Branch Head Kimberley has been filled internally. Linda Weatherall has agreed to accept the head library position in Kimberley, due to the resignation of Norma Graham. The Board accepts the resignation of Norma Graham with regrets and wish Norma success in her new position. Board members contributed \$10. each to cover a gift for Norma Graham.

An ad will be posted for a contract position for Assistant Branch Head at the Walter Harris Memorial Library while Beth Kennedy is on long term disability. The position of Relief/Casual for the system will also be posted.

The board thanks all of staff members for their extra work during the illness of Beth Kennedy.

Motion #26-10

Moved by: Margaret Russell

Seconded by: Jim Kekanovich

That the CEO report be accepted. Carried.

10.0 Other Business:

- .1 Lynn Silverton requested permission to ask the Municipal Clerk Debbie Robertson to include an additional Blackberry for the CEO within their municipal purchase contract.

Motion #27-10

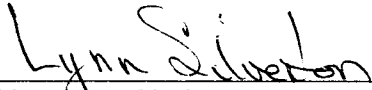
Moved by: Marc Duez

Seconded by: Jim Kekanovich

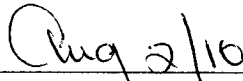
That the Library Board order a Blackberry for the CEO and request that it be included with the current municipal order and contract. Carried.

- .2 Yard Sale-The Friends of the Flesheron Library will be running a yard sale on July 9th and 10th, to sell various items from the existing Library building and other donations of materials. A request was made of the Library Board for volunteers to work at the sale.

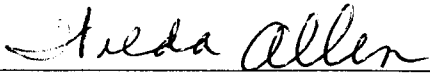
11.0 Adjournment: That the meeting be adjourned at 9:05 p.m. Carried.



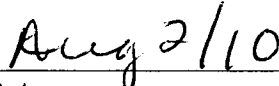
Signature Chairperson



Date



Signature CEO



Date