

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Public Library
On
Wednesday, June 16, 2011 at 7:00 p.m.**

Present: Lynn Silverton, Vice Chairperson, Stewart Halliday,
Cynthia Stimson, Margaret Russell, Wilda Allen and Jim
Harrold on conference call

Regrets: David Prentice and Jim Kekanovich

1.0 Call to order: Chairman Jim Harrold called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda

Motion #27 -11 **Moved by:** Stewart Halliday
 Seconded by: Cynthia Stimson
 That the agenda be approved.

3.0 Declaration of pecuniary interest- None

4.0 Approval of April 20, 2011 Library Board Minutes

Motion #28-11 **Moved by:** Stewart Halliday
 Seconded by: Margaret Russell
 **That the minutes of the April 20, 2011 Library Board Meeting
be approved. Carried.**

5.0 Business Arising

.1 Update West Grey contract : Jim Harrold, Wilda Allen, Lynn Silverton and
Stewart Halliday have met with the West Grey Council regarding the proposed
Library Contract. Mr. Harrold presented information from that meeting.

Motion #29-11 **Moved by Lynn Silverton and Cynthia Stimson that the
Board accepts the contract arrangements for the last six
months of 2011 with the agreed upon fees being the
same as the first six months of 2011. Carried.**

Mr. Harrold stated that although we have reached this agreement for 2011 the
fundamental issue has not been resolved.

Discussion query by Stewart “how will we negotiate?” will it have to be with the
Council of West Grey?

Regarding the odor at the Kimberley Library the ducts are to be cleaned this
week and hopefully this will address the problem.

Good news, Kimberley Library staff Linda Weatherall is back on the job after
being off work due to a broken ankle.

A handrail has been installed at the steps of the Kimberley Library for safety reasons.

A letter has been forwarded to Southgate Library regarding a proposed reciprocal agreement but there has been no response to date.

Lynn Silverton reported that she had attended a Kimberley Hall Board meeting and they queried her on the signage for the Kimberley Library. The Board is going to prepare an overall signage program for all of the System branches under the new Trillium grant.

The Trillium grant funds have been received in the amount of \$51,700..

The closing date for the sale of the old Flesherton Library building has been extended to July 31/11

6.0 Correspondence:

- .1** A thank you note was received from Linda Weatherall for treats for Easter that were delivered to her during her time on sick leave.
- .2** A letter was received from Joan Osborne that she would no longer be responsible for the local Literacy program as the government funding has been reduced.

7.0 Financial Report:

The financial report for the end of May 2011 was received. It indicated that we are in good condition overall.

**Motion #30-11 Moved by: Margaret Russell
Seconded by: Stewart Halliday
That the Board accept the financial statement for May 31/11**

Wilda reported that the total fund raising to date is \$87,905, with the total goal being \$150,000.

8,0 Property and Planning

- .1** The new Flesherton Library building is now in operation and planning is going forth for the Official Opening on July 9, 2011 at 11 a.m.
The Friends of the Flesherton Library have agreed to prepare the “treat” trays and beverage for the day.
- .2** The progress of ordering the “Donor Tree” was reviewed. Wilda made inquiries of a couple of companies regarding the “tree”. Cox signs of Walkerton can do an interim donation tree to have in place for the official opening.
The tree will be built with extra leaves that may be engraved by the donors as funds are received.
- .3** The door from the old building with the art work on it is now in the new Library.

Suggestions for the official opening included a ribbon cutting, an unveiling of a plaque, someone to do a reading, dignitaries (invited), and some entertainment. Invitations have been sent out with some responses to date. Information that is to be included on the plaque was discussed and Jim Harrold suggested that Wilda contact Pat Bryant at Owen Sound City Hall for information as to suppliers and people that should be recognized on the plaque. Discussion on names to be included i.e. Kate MacMillan and Corrine Genoe Gordon who made generous donations to the old Flesherton Library.

The meeting room in the new Library will continue to be called the “Millennium Room”.

The new building will be known as Grey Highlands Public Library, Flesherton Branch, Kate MacMillan Memorial Library

For next meeting agenda; develop a policy for possible naming of various areas of the Libraries, check protocol as to who should be included in the naming policy.

The plaque from the old building “Kate MacMillan Memorial Library” has been removed and is ready for installation at the new site.

A Symphony In the Barn event is being held and proceeds are going to be donated to the new Library building fund..

9.0 CEO Report – Wilda reviewed her report as attached.

Discussion as a result of the report included; should the rental rates be increased since additional costs may be incurred? This was not supported and it was suggested that any increases should be done after a review of all branches rates. Presently the Markdale Library committee room rental is \$30. for the morning. Presently Flesherton is \$15.

Motion #31-11 **Moved by Stewart Halliday**
Seconded by Cynthia Stimson:
That the rental rates for the Millennium Room be the same as the Markdale Committee Room. Carried.

For non- profit users there is no rental fee but donations are requested.

Motion #32-11 **Moved by Lynn Silverton**
Seconded by Stewart Halliday
That the Board accepts Wilda’s CEO report. Carried.

The matter of designated and other parking spots for the Library was reviewed. A plan will be required indicating the various areas for parking.

Motion #33-11 **Moved by Margaret Russell**
Seconded by Stewart Halliday:
That the Board seek permission from the Municipality of Grey Highlands to paint lines and erect required signage on the parking lot to meet our requirements. Carried.

The Municipality of Grey Highlands has agreed to co-operate and share in the

cost of a digital sign which will identify all Municipal services in the area. Ministry of Transportation permission will also be required.

There was brief discussion on the “Arch” and it was generally agreed that it would be staying at the old Library location due to prohibitive moving costs, and that since it does not belong to the Library but to the Municipality it is not our responsibility. Since it is a “fixed” article it is part of the old Library property.

10.0 Other Business:

- .1 Reciprocal Borrowing Agreement** –Library staff, Beth Kennedy and Board member Margaret Russell will attend a meeting of the committee in Collingwood, on June 16, 2011.

Adjournment: The meeting was adjourned at 8:45 p.m.

The next meeting will be September 21, 2011 at 7 p.m.

Signature Chairperson

Date

Signature CEO

Date