

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Public Library
On
Wednesday, September 21, 2011 at 7:00 p.m.**

Present: Lynn Silverton, Vice Chairperson, Stewart Halliday,
Margaret Russell, David Prentice, Wilda Allen, CEO and Jim
Harrold via conference call

Regrets: **Jim Kekanovich, Cynthia Stimson**

1.0 Call to order: Chairman Jim Harrold called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda

Motion #34 -11 **Moved by: David Prentice**
 Seconded by: Margaret Russell
 That the agenda be approved. Carried.

3.0 Declaration of pecuniary interest- None

4.0 Approval of June 15, 2011 Library Board Minutes

Motion #35-11 **Moved by: Stewart Halliday**
 Seconded by: Lynn Silverton
 That the minutes of the June 15, 2011 Library Board Meeting
 be approved. Carried.

5.0 Business Arising

.1 Update West Grey contract: A letter has been received from West Grey Library proposing a four year contract with an annual payment of \$10,000. The current contract is in the amount of 2011 is \$13,600. Following discussion it was agreed that the board would not support the contract at the rate proposed but would agree to a higher rate.

Motion #36-11 **Moved by Stewart Halliday**
 Seconded by David Prentice
 That the a four year Library Service Contract be proposed to
 West Grey Public Library at a rate of \$13, 500 for 2012 and an
 increase of 2% each year thereafter, with the contract expiring
 in 2015. Carried.

.2 Odor Kimberley Library (see Item 9.0)

.3 Letter to Southgate Public Library re: Reciprocal Borrowing Agreement- Wilda reported that Southgate Public Library has not made a decision regarding a reciprocal borrowing agreement.

9.0 CEO Report – Wilda reviewed her report as attached.

Health and Safety- Odor-Kimberley Library-Linda Caswell, Health and Safety representative presented her report on the steps that have been taken to eliminate the odors at Kimberley Library. The furnace pipes have been cleaned. Once the heat is turned on, staff will be able to confirm whether the odor has been eliminated. Linda also noted that that there are no defibrillators in the Markdale and Flesherton Branches and it is felt that they should be installed. There is one at the Kimberley Hall. Most of the Municipal buildings have these on hand. These can be ordered through the ambulance service and cost about \$2,300. Following discussion it was suggested that Linda contact Heart and Stroke about the availability of free defibrillators or perhaps Service clubs such as Rotary, Legion, Kinsmen Clubs would contribute funds.

Walter Harris Memorial Library book sale October 13th -15th.

During Ontario Public Library week, libraries will be hosting readings by local authors (more info to follow).

Ron Brown will be coming to the Harvest Café on October 27th.and will be speaking on his book “In Search of the Grand Trunk and other Ghost Rail Lines in Ontario.

**Motion: #38-11 Moved by: Stewart Halliday
Seconded by: Margaret Russell
That the CEO report be accepted. Carried.**

10.0 Other Business:

- .1 **Literacy Program**-update re: changes Adult Learning Centre
Tim Nicholls-Harrison, Manager of the Literacy program will attend the next meeting.
- .2 **Send request to Council re:** appointment of two new Board members
Jim Harrold will contact the Clerk, Debbie Robertson requesting the appointment of two additional members to the Board and request that the positions be advertised.
- .3 **Review Library hours of Operation**
A review will be completed by staff regarding the hours at the three branches of the Library. This report, with recommendations will be brought to the Board at the October meeting.

11.0 Adjournment: The meeting was adjourned at 8:15 p.m. on a motion of Lynn Silverton.

The next meeting will be October 19, 2011 at 7 p.m.

Signature Chairperson

Date

Signature CEO

Date