Minutes of the Grey Highlands Public Library Board Meeting
Held at the Walter Harris Memorial Library
on
Wednesday, November 22, 2017 at 5:00 p.m.

Present: Brian Henderson, Chair, Donna Close, Allan Coleclough, Aakash Desai, Janet Carson, Peggy Harris, Kevin Land

Staff: CEO, Wilda Allen, Library Assistant, Becky Hill

1.0 Call to order: Chair, Brian Henderson called the meeting to order at 5:05 p.m.

2.0 Approval of Agenda:

Motion #27-17 **Moved by: Allan Coleclough**
Seconded: Peggy Harris
That the agenda be approved. Carried.

3.0 Declaration of pecuniary interest: None.

4.0 Approval of the Minutes of the October 18, 2017 Library Board Meeting

Motion #28-17 **Moved by: Peggy Harris**
Seconded: Donna Close
That the minutes be approved. Carried.

5.0 Business Arising:

.1 **Update Community Survey** – Deferred for next meeting

.2 **Update Trillium Grow Grant** – Wilda had meeting via phone call with Trillium representative and provided an update on the Grow Grant project including expenditures to date. Another $50,000 cheque scheduled before the year end. Most equipment has been purchased. The videographers are busy filming and editing material.

.3 **Canada 150 – "Into the Future"** event on Friday, November 17th at Grey Highlands Secondary School was very successful and a wonderful representation of Grey Highlands as a community. Canada 150 Grant allowed performers to be compensated. Poet Laureate, Sharon Sinclair has completed the Canada 150 Legacy project - the anthology, "Grey with a Silver Lining" has now been printed (500 copies) and ready for distribution. Price per copy is $30.

6.0 Correspondence:

.1 No correspondence

7.0 Financial Report

.1 Monthly statement- Board members received the monthly financial statement.

Motion #29-17 **Moved by: Aakash Desai**
Seconded: Allan Coleclough
That the financial report be received. Carried.

.2 Draft 2018 Budget- Peggy Harris and Aakash Desai reported that the budget has been approved at the COW.
There was discussion regarding the Development Charges Study and implications for the Library. Wilda reported that she had been contacted and asked to review current information regarding the library branches and to provide estimated space needs based on a population increase of 1500 over the next ten years.

8.0 CEO report-

.1 Monthly report-Wilda presented the monthly report.
Revisit strategic plan after the surveys have been reviewed.

Motion #30-17 **Moved by: Aakash Desai**
Seconded by: Kevin Land
That the CEO report be received. Carried.

9.0 Other Business-

.1 Christmas Party – Wednesday Dec. 13th at the Flesherton Branch. The Library Board meeting is scheduled for 5:00 p.m. with the party at 6:30 p.m.party, to be held at Flesherton Branch (finger foods and desserts) Wilda has ordered more pens. Send invitations soon.

10.0 Adjournment: The Chairman adjourned the meeting at 6:22 p.m.

Signature, Chairperson **Date** 17/01/18

Signature, CEO **Date** 17/01/18