

**Minutes of the Grey Highlands Public Library Board Meeting  
Held at the Flesherton Public Library  
on  
Wednesday, April 18, 2018 at 7:00 p.m.**

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**Present:** Chair, Brian Henderson, Kevin Land, Janet Carson, Peggy Harris

**Regrets:** Allan Coleclough, Donna Close, Aakash Desai

**Staff:** CEO, Wilda Allen, Staff: Becky Hill

**1.0 Call to order:** Chair, Brian Henderson called the meeting to order at 7:08 p.m.

**2.0 Approval of Agenda:**

**Motion #15-18**      **Moved by: Peggy Harris**  
**Seconded: Kevin Land**  
**That the agenda be approved. Carried.**

**3.0 Declaration of pecuniary interest:** None.

**4.0 Approval of the Minutes of the March 21st, 2017 Library Board Meeting**

**Motion #16-18**      **Moved by: Kevin Land**  
**Seconded: Peggy Harris**  
**That the minutes be approved. Carried.**

**5.0 Business Arising:**

.1 **Update Trillium Grow Grant** – Project activities are on track but wages are slightly behind the timeline due to timing of hiring of staff. Wilda is expecting the wages to be on track by mid-June 2018.

**6.0 Correspondence:**

.1 None.

**7.0 Financial Report**

.1 **Monthly statement-** Wilda presented the financial statement for March.

**Motion #17-18**      **Moved: Kevin Land**  
**Seconded: Janet Carson**  
**That the financial statement be received.**  
**Carried.**

**8.0 CEO report-** Wilda presented the CEO report. Canada Summer Jobs grant was approved for 8 weeks instead of 12.

A letter will be sent to the local MPP to note that the library board is very pleased with the recent announcement in the Ontario budget that funding for public libraries would be increased.

Board members also noted their support of possible purchase of a Meccanoid Robot (as discussed in the CEO report).

**Motion #18-18**

**Moved: Kevin Land**

**Seconded: Janet Carson**

**That the CEO report be accepted. Carried.**

**9.0 Other Business**

**.1 Staff Job Descriptions** - Wilda has reviewed the job descriptions with each staff member. Wilda will request board approval of job descriptions if there are substantial changes.

**10.0 Adjournment:** The Chairman adjourned the meeting at 8:27pm

  
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**Signature, Chairperson**

16/05/18  
**Date**

  
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**Signature, CEO**

16/05/18  
**Date**