

**Minutes of the Grey Highlands Public Library Board Meeting  
Held at the Kimberley Public Library  
on  
Wednesday, May 16, 2018 at 7:00 p.m.**

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**Present:** Chair, Brian Henderson, Donna Close, Kevin Land, Janet Carson, Peggy Harris

**Regrets:** Allan Coleclough, Aakash Desai

**Staff:** CEO, Wilda Allen, Staff: Becky Hill

**1.0 Call to order:** Chair, Brian Henderson called the meeting to order at 7:03 p.m.

**2.0 Approval of Agenda:**

**Motion #19-18**      **Moved by:** Janet Carson  
**Seconded:** Donna Close  
**That the agenda be approved. Carried.**

**3.0 Declaration of pecuniary interest:** None.

**4.0 Approval of the Minutes of the April 18th, 2017 Library Board Meeting**

**Motion #20-18**      **Moved by:** Peggy Harris  
**Seconded:** Kevin Land  
**That the minutes be approved. Carried.**

**5.0 Business Arising:**

.1 **Update Trillium Grow Grant** – Wilda has been in contact with Joanne DaCorta, Trillium Representative for the current Grow Grant. The Ontario Trillium Foundation will be forwarding the next \$50,000 installment mid-June.

**6.0 Correspondence:**

.1 Draft letter to candidates in upcoming provincial election.

**7.0 Financial Report**

.1 **Monthly statement-**Wilda presented the financial statement for April 2018.

**Motion #21-18**      **Moved:** Kevin Land  
**Seconded:** Peggy Harris  
**That the financial statement be received.  
Carried.**

**8.0 CEO report-** Wilda presented the CEO report.

**Motion #22-18**

**Moved:** Kevin Land

**Seconded:** Donna Close

**That the CEO report be accepted. Carried.**

**9.0 Other Business**

- .1 Staff Job Descriptions-** The CEO is reviewing/editing staff job descriptions for municipal job evaluation and pay equity.
- .2 Draft Political Elections policy –** Wilda presented the draft “Political Elections Policy” for board approval.

**Motion #23-18**

**Moved:** Kevin Land

**Seconded:** Peggy Harris

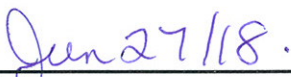
**That the Political Elections Policy be approved as amended.**

**10.0 Adjournment:** The Chairman adjourned the meeting at 8:05 pm

  
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Signature, Chairperson

  
\_\_\_\_\_  
Date

  
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Signature, CEO

  
\_\_\_\_\_  
Date