

**Minutes of the Grey Highlands Public Library Board Meeting  
Held at the Walter Harris Memorial Library  
On  
Wednesday, October 24<sup>th</sup>, 2018 at 7:00 p.m.**

---

**Present:** Chair, Brian Henderson, Donna Close, Janet Carson, Allan Coleclough, Kevin Land, Councillor Aakash Desai

**Regrets:** Councillor Lynn Silverton,

**Staff:** CEO, Wilda Allen,

**1.0 Call to order:** Chair, Brian Henderson called the meeting to order at 7:15 p.m. Library Board.

**2.0 Approval of Agenda:**

**Motion #39-18**

**Moved by: Aakash Desai**

**Seconded: Allan Coleclough**

**That the agenda be approved. Carried.**

**3.0 Declaration of pecuniary interest:** None.

**4.0 Approval of the Minutes of September 5<sup>th</sup>, 2018 Library Board Meeting:**

**Motion #40-18**

**Moved by: Aakash Desai**

**Seconded: Janet Carson**

**That the minutes of the September 5th, 2018 Library Board meeting be approved. Carried.**

**5.0 Business Arising:**

- .1 Update Trillium Grow Grant- Wilda Allen reported that representatives from Historica Canada have agreed to come in the early spring of 2019 to give a "telling our stories" presentation using examples from the "Heritage Minutes" videos. Wilda will also be speaking to Jo Anne Tacorda from Trillium Foundation and providing an update on grant activities.
- .2 Update:other grants-Digitization grant- Wilda reported that the grant application under the National Heritage Digitization Strategy program was not approved and noted that projects deemed to be of National significance were more likely to be successful.
- .3 Update-roof- Wilda reported that Nathan Stewart, Facilities Manager is still waiting on quotes.
- .4 Update-roof vent- Wilda reported that she had contacted Allan-Hastings and the vents are scheduled to be repaired at the same time as another job in the area (Grey Gables).
- .5 Update-Barn Quilt- Wilda presented the proposed Barn Quilt block pattern and accompanying story explaining the quilt block. It was agreed that minor colour changes would be made such as ensuring all shades were consistent.

**Motion #41-18**

**Moved by Aakash Desai**

**Seconded by Janet Carson**

**That the Barn Quilt block design be approved.  
Carried.**

(Aakash Desai excused himself from the meeting)

**6.0 Correspondence:**

.1 None

**7.0 Financial Report**

.1 **Monthly statement-** Wilda presented the financial statement for September 2018.

**Motion #42-18**      **Moved:**      **Kevin Land**  
**Seconded:**      **Allan Coleclough**  
**That the financial statement be received.**  
**Carried.**

.2 **2019 Budget-** Wilda is working on draft budget and waiting for information from the municipality regarding wage and pay grid revisions.

**8.0 CEO report-** Wilda presented the CEO report.

**Motion #43-18**      **Moved:**      **Kevin Land**  
**Seconded:**      **Allan Coleclough**  
**That the CEO report be accepted. Carried**

**9.0 Other Business**

- .1 Board recruitment package - the board reviewed the proposed recruitment package. Wilda, Brian and Kevin will work on minor changes. The recruitment package will be forwarded to the Municipal office and posted on the library website.
- .2 Legacy document for incoming board- Wilda and Brian will work on a draft document using the Strategic Plan 2017-2020 as a guideline.

**10.0 Adjournment:**

The Chairman adjourned the meeting at 8:02 p.m.

  
\_\_\_\_\_  
**Signature, Chairperson**

6/2/19  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**Signature, CEO**

6/2/19.  
\_\_\_\_\_  
**Date**