

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Kimberley Public Library
On
Wednesday, May 15, 2019 at 7:00 p.m.**

Present: Chair Brian Henderson, Councillor Danielle Valiquette, Janet Carson, Lynn Silverton, Stewart Halliday

Regrets: Catherine Carmichael, Gillian Griffin, Kevin Land, Deputy Mayor Aakash Desai

Staff: CEO, Wilda Allen, Library Assistant, Becky Hill

1.0 Call to order: Chair, Brian Henderson called the meeting to order at 7:01 p.m.

2.0 Approval Of the Agenda:

Motion #17-19

Moved By: Lynn Silverton

Seconded By: Danielle Valiquette

**That the agenda be approved, as amended.
Carried.**

3.0 Declaration of pecuniary or conflict of interest: None.

4.0 Approval of April 17, 2019 Library Board Meeting Minutes

Motion #18-19

Moved By: Danielle Valiquette

Seconded by: Janet Carson

**That the minutes of the April 17, 2019 Library
Board meeting be approved. Carried.**

5.0 Business Arising

5.1 Update Trillium Grow Grant

- CEO reported that the project is drawing to a close. (June 30th, with reporting due July 31st) There will be a focus group with stakeholders regarding the Trillium Grant on June 3rd and a representative is requested to attend from the Library Board. Kevin Land will attend with Brian Henderson and Lynn Silverton as alternates.
- Video clips from the community are still coming in from Grey Highlands in a Day which took place May 8th

5.2 Update SOLS Cuts- Wilda reported that letters to Bill Walker and Michael Tibollo have been sent (copies distributed to board members). Wilda has been gathering information regarding postage and courier systems to find out costs. Waiting for more communication from Barbara Franchetto before moving forward. Wilda asked Library Board for permission to proceed with a petition in each Library branch, as well as encouraging library patrons to send letters to local MPP and Minister of Tourism, Culture and Sport. Stewart Halliday suggested that Library draft a letter for patrons to pick up at the Library to send to Michael Tibollo.

Motion #19-19 **Moved By: Stewart Halliday**
Seconded By: Lynn Silverton
The Library Board authorizes the CEO to
distribute petition within Library, and
encourage public to send letters regarding the
SOLS cuts to ILLO service.

5.3 Policies Review- Board would like to create a committee to review current policies. Lynn Silverton and Stewart Halliday volunteered to work with Wilda on this. CEO asked about the Code of Conduct-- Wilda will email board members Municipal and current library policies.

6.0 Correspondence

- 6.1 Thank You Note** from Wilda Allen
- 6.2 Letter to Libraries from Minister Tibollo**
- 6.3 Letter to Bill Walker** from Brian Henderson, Board Chair
- 6.4 Letter to Michael Tibollo** from Brian Henderson, Board Chair
- 6.5 Letter to Bill Walker** from Wilda Allen, CEO

Motion #20-19 **Moved By Stewart Halliday**
Seconded By: Danielle Valiquette
That all correspondence be received.
Carried.

7.0 Financial Report

- 7.1 Monthly Statement-** n/a
- 7.2 Update 2019 Approved Budget-**The CEO reported that the budget lines for library wages have not yet been applied to the budget following the revision of the Grey Highlands Municipal Pay Grid but anticipates that the figures will be available on the next financial report. Wilda also reported that books are no longer being viewed as capital in Bill 808.

8.0 CEO Report-- Wilda presented the CEO report.

Motion #21-19 **Moved By: Lynn Silverton**
Seconded By: Danielle Valiquette
The CEO report by received.
Carried.

9.0 Other Business

9.1 Staff Job descriptions: change of title.

Motion #22-19 **Moved By: Janet Carson**
Seconded By: Lynn Silverton
For CEO to change casual/relief staff to
permanent part-time. Carried.

9.2 Wilda reported that she had received two quotes for installation of a steel roof at

- the Walter Harris Memorial Library and is still seeking a third quote.
- 9.3 New Municipal Pay grid- Board members requested a review of the new Municipal Pay Grid for next meeting.

9.4 Closed Session

Motion #23-19 **Moved By: Stewart Halliday**
Seconded By: Danielle Valiquette
That the board move into closed session for a matter regarding an identifiable individual or individuals, with CEO and Library Assistant present. Carried.

Motion #24-19 **Moved By: Lynn Silverton**
Seconded By: Danielle Valiquette
To move from closed session. Carried.

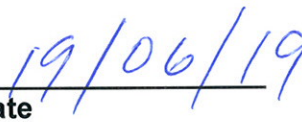
10.0 Adjournment:

The Chairman adjourned the meeting at 8:44 p.m.

Next Board Meeting: Wednesday, June 19th, 2019 7:00 p.m. at the Flesherston Public Library



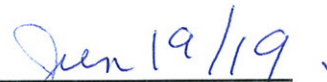
Signature, Chairperson



Date



Signature, CEO



Date

