

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Library
On
Wednesday, January 22, 2020 at 7:00 p.m.**

Present: Vice Chair Lynn Silverton, Stewart Halliday, Councillor Danielle Valiquette,
Deputy Mayor Aakash Desai, Gillian Griffin
Regrets: Chair Kevin Land, Janet Carson, Kim McArthur
Staff: CEO Wilda Allen, Library Assistant Becky Hill

1.0 Call to order: Vice Chair Lynn Silverton called the meeting to order at 7:05 p.m.

2.0 Approval of the Agenda:
Motion #01-20 **Moved By: Danielle Valiquette**
Seconded By: Gillian Griffin
That the agenda be approved, as amended.
Carried.

3.0 Declaration of pecuniary or conflict of interest: None.

4.0 Approval of December 11, 2019 Library Board Meeting Minutes

Motion #02-20 **Moved By: Stewart Halliday**
Seconded by: Aakash Desai
That the minutes of the December 11, 2019
Library Board meeting minutes be approved.
Carried.

5.0 Business Arising

5.1 Trillium Grow Grant – Presentation of Evaluation Report – Jim Harrold presented OTF Grow Grant Evaluation Report to the board. The Evaluation was a required document for the Trillium Grow Grant Final report. Discussion and questions followed. It was agreed that the board hold a special Cultural Channel Strategic Planning meeting. Video Production Coordinator, Greg Haug, and a staff rep from the Museum, Municipality and Eastlink will be invited. Jim Harrold agreed to moderate. Date: Saturday, March 14th, 2020 Flesherton Library.

5.2 Property – Building of new gazebos/pavilion at Flesherton/Walter Harris Memorial Library grounds – deferred until February

5.3 Appointment of new board member – deferred until February

6.0 Correspondence: none

7.0 Financial Report

7.1 Monthly Statement- n/a

7.2 2020 Budget Update- Deputy Mayor Desai reported that the library budget

adjustment was approved Council to allow for a part-time Video Production assistant with the understanding the revenues would come from library reserves.

Motion #03-20 **Moved by Aakash Desai**
Seconded by: Danielle Valiquette
That the board received 2020 budget updates.
Carried.

8.0 **CEO Report: The CEO presented the CEO report to the board. CEO is preparing yearly contact with Chatsworth.**

Motion #03-20 **Moved By: Danielle Valiquette**
Seconded By: Stewart Halliday
The board request the 2019 Year in review footage be available on the municipal website and social media pages and that future cultural channel videos be cross-posted on the municipal website and social media sites.
Carried.

Motion #04-20 **Moved By: Stewart Halliday**
Seconded By: Gillian Griffin
Board approves movement of staff on pay grid effective January 4, 2020.
Carried.

Motion #05-20 **Moved By: Danielle Valiquette**
Seconded By: Stewart Halliday
That the CEO report is received by the board.
Carried.


9.0 **Other Business**
Review Policy to prevent Violence, Harassment and Discrimination in the workplace- The CEO presented the policy with proposed amendments.

Motion #06-20 **Moved By: Stewart Halliday**
Seconded By: Danielle Valiquette
That the amendments to Policy 30-2010- The Policy to Prevent Violence, Harassment and Discrimination in the Workplace be approved.
Carried.

10.0 **Adjournment:**

Motion # 07-20 **Moved By: Gillian Griffin**
Seconded By: Danielle Valiquette
That the meeting be adjourned at 9:12pm.
Carried.

Next Board Meeting: Wednesday, February 19th at the Walter Harris Memorial Library at 7pm.



Signature, Chair

Feb 19/20
Date



Signature, CEO

Feb 19/20
Date