

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Kimberley Branch Library
On
Wednesday, July 17, 2013 at 7:00 p.m.**

Present: Jim Harrold, Chairman, Lynn Silverton, Vice- Chairman, Stewart Halliday, Margaret Russell, David Prentice, Donna Close, Cynthia Stimson, Wilda Allen, CEO.

Regrets: Allan Coleclough

1.0 Call to order: Chairman, Jim Harrold called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda

Motion # 27-13 Moved by: Lynn Silverton
Seconded by: David Prentice
That the agenda be approved. Carried.

3.0 Declaration of pecuniary interest- None declared

4.0 Approval of May 15, 2013 Library Board Minutes

Motion #28 -13 Moved by: Stewart Halliday
Seconded by: Donna Close
That the minutes be approved. Carried.

5.0 Business Arising

.1 Update: Lockdown Procedure – Wilda presented a draft procedure for lockdown to be included in the “Policy to Prevent Violence and Harassment and promote Civility in the Workplace.

During the discussion on the procedure it was noted that the local schools had not responded with any assistance in the drafting of the procedures. Wilda noted that since it was the end of the school year, the timing was not ideal and will contact the administration/principals again.

Motion #29-14 Moved by: Stewart Halliday
Seconded by: Lynn Silverton
That the Board approve the “Policy to Prevent

Motion # 30 -13

Moved by: Margaret Russell

Seconded by: Lynn Silverton

That the CEO reports be received. Carried.

9.0 Strategic Planning

.1 Draft Strategic Plan: was reviewed.

.2 Strategic Plan – next steps

A public meeting for the Strategic Plan will be held at the Markdale Library branch- tentative date October 5th

10.0 Other Business

.1 Cultural Development Fund Grant: Wilda Allen presented information on a new grant to be applied for to investigate new governance models that encourage collaboration with other organizations to help develop stronger boards and improve governance. The museum will be approached as a partner. There was also discussion on the possibility of partnering with other groups. Deadline Sept. 6, 2013.

.2 Meeting with Museum –Jim Harrold met with the CAO and Chairman of the museum board.

.3 Where is the “free stuff” from OLA- the free book bags have not arrived from OLA. Wilda will follow up.

.4 Pay Equity update: Jim Harrold reported that the process ongoing.

11.0 Adjournment: The meeting was adjourned at 8:30 p.m.

Next regular board meeting: September 18, 2013 at the Walter Harris Memorial Library Branch

[Handwritten Signature]
Signature Chairperson

Sept. 18/13
Date

Hilda Allen
Signature CEO

Sept 18/13
Date