

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Kimberley Public Library
On
Wednesday, June 18, 2014 at 5:00 p.m.**

Present: Jim Harrold, Chairman, Lynn Silverton, Vice-Chairperson, Allan Coleclough, Stewart Halliday, Donna Close, Margaret Russell, Wilda Allen, CEO, Michelle Campbell, Library Assistant, Children's Services

Regrets: David Prentice, Cynthia Stimson

1.0 Call to order: Chairman, Jim Harrold called the meeting to order at 5:00 p.m.

2.0 Approval of Agenda

**Motion #23-14 Moved by: Marg Russell
Seconded by: Donna Close
That the agenda be approved. Carried.**

3.0 Declaration of pecuniary interest: None declared.

4.0 Approval of May 21, 2014 Library Board Minutes

**Motion #24-14 Moved by: Lynn Silverton
Seconded by: Stewart Halliday
That the minutes of the May 21, 2014 Library Board meeting be approved. Carried.**

5.0 Business Arising -

- .1 Pay Equity Update** – Are prepared and Jim will meet with HR Committee in this regard.
- .2 Update Cultural Development Fund Grant -**
As reported in the CEO report, interviews were conducted and T. Anne Frost and Gerald Smith have been hired as consultants for the project. A contract has been prepared for signing.
- .3 Update heat issue - Flesherton Library**
Wilda awaits one more quote on the work to be done.
- .4 Library policies –**
 - a) **Draft "Meeting AODA Requirements Policy"**

**Motion #25-14 Moved by: Allan Coleclough
Seconded by: Lynn Silverton
That the board approve the draft Meeting**

AODA requirements Policy. Carried.

b) Draft "Accessible Customer Service Policy"

**Motion #26-14 Moved by: Margaret Russell
Seconded by Donna Close
That the draft Accessible Customer Service
Policy be approved. Carried.**

c) Revised "Health and Safety Policy" with AODA amendments

**Motion #27-14 Moved by: Lynn Silverton
Seconded by: Allan Coleclough
That the Health and Safety policy amendments
addressing AODA be approved. Carried.**

6.0 Correspondence–

- .1 Letter-Town of the Blue Mountains Municipal Council** – no support for County Library system.
- .2 Letter- Owen Sound and North Grey Union Public Library**
Proposing that a meeting be held re: commonality of an ILS system. A response will be forwarded to them inviting them, along with other Grey County Libraries to a meeting that is being set up by the Saugeen Library Consortium to see a demonstration of their ILS (KOHA).

7.0 Financial Reports-

- .1 Monthly Financial Report** – The report indicated that we are on track. One half of the Cultural Grant program payment has been received.

**Motion #28-14 Moved by: Stewart Halliday
Seconded by: Allan Coleclough
That the Financial Report be received. Carried.**

8.0 CEO Report – Wilda Allen reviewed highlights of the CEO report.

Michelle Campbell, Library Assistant, attended the meeting and reported on the upcoming Children's summer program, sponsored by TD Bank. Themed "Eureka", this year's reading program includes activity books, reading logs and stickers. Flesherton and Markdale branches will host a total of four programs per week for eight weeks, and Kimberley branch will host two during the entire summer.

**Motion #29-14 Moved by: Margaret Russell
Seconded by: Donna Close
That the CEO report be approved. Carried.**

9.0 Other Business;

.1 Jim reported that a donation may soon be received from a foundation.

10.0 Adjournment: The meeting was adjourned at 6:05 p.m.

Next Board Meeting: Wednesday, September 17, 2014 at 5:00 p.m. at the Walter Harris Memorial Library

Signature Chairperson

Date

Signature CEO

Date