



The Grey Highlands Public Library invites applications for:
**Library Assistant- Digital/Public Services
Permanent (26.5 Hours/week)**

The Grey Highlands Public Library is receiving applications for the position of Library Assistant- Public/Digital Services.

Reporting to the CEO, this position develops Adult Programs, supports Child/Youth Programming, and supports the Digital Services Manager with management of website, social media, technology, ILS and Promotions. This position includes daytime, evening, and Saturday shifts.

The ideal candidate has a degree or diploma from an accredited library or information science program or equivalent education; Programming and Outreach Experience for all ages; Social Media and Web-Design experience.

More information is available on our Website www.greighighlandspubliclibrary.com or facebook page : www.facebook.com/greighighlandspubl

Please submit your resume with cover letter preferably by e-mail, referencing: "Library Assistant- Public/Digital Services" prior to **3:30 PM on Friday, October 23rd, 2020** to Wilda Allen, CEO, Grey Highlands Public Library: contact@greighighlandspubliclibrary.com

We would like to take this opportunity to thank all applicants. Only those to be interviewed will be contacted.

The Municipality of Grey Highlands is an equal opportunity employer. Accommodations are available for all parts of the recruitment process.