

**Minutes of the Grey Highlands Public Library Board Meeting  
Held at the Flesherton Public Library  
On  
Wednesday, May 21, 2014 at 5:00 p.m.**

**Present:** Jim Harrold, Chairman, Lynn Silverton, Vice-Chairperson, Stewart Halliday, Donna Close, David Prentice, Cynthia Stimson, Margaret Russell, Wilda Allen, CEO. Beth Kennedy, Branch Head, Walter Harris Memorial Library

Regrets: Allan Coleclough

**1.0 Call to order:** Chairman, Jim Harrold called the meeting to order at 5:00 p.m.

**2.0 Approval of Agenda**

**Motion #19-14 Moved by: Marg Russell  
Seconded by: Donna Close  
That the agenda be approved. Carried.**

**3.0 Declaration of pecuniary interest:** None declared.

**4.0 Approval of April 16, 2014 Library Board Minutes**

**Motion #20-14 Moved by: Stewart Halliday  
Seconded by: David Prentice  
That the minutes of the April 16, 2014 Library Board meeting be approved. Carried.**

**5.0 Business Arising -**

- .1 Pay Equity Update** – The Municipality has completed the reformatted descriptions and await the approval of the Board Chair.
- .2 Update Cultural Development Fund Grant -**  
Wilda and Jim reported on the RFP for a consultant and have received several applications and will be conducting interviews on Friday.
- .3 Update heat issue- Flesherton Library**  
This is quite a long process as contractors are hesitant to become involved in repairs to work originally completed by other contractors. Two quotes have been received and one more is expected.
- .4 Personnel Policy** – in process.
- .5 Procurement Policy** – in process.

The policy will be in two sections, Municipal and Library Board.

- .6 **AODA policies**– in the process. Wilda has to go through each policy to make sure AODA is included correctly.
- .7 **Cultural Days** was discussed briefly, and is under the consideration of the Library and Museum Board.  
Wilda will plan a meeting of the two groups in the next few weeks to discuss ideas for Culture Days.

#### 6.0 Correspondence–

- .1 **Notice re: grant for Canada Summer Jobs**- Wilda reported that the application for a CSJ grant was successful.
- .2 **Letter in response to correspondence from Meaford Council.**  
Wilda has responded to the letter of March 27, 2014 from Meaford Council re: Greater co-operation. Board members have received copies. Wilda reported that she has offered to host a meeting of Library CEO's to see a demonstration of the KOHA ILS and discuss other issues.

#### 7.0 Financial Reports

- .1 **Monthly Financial Report** – Generally on track with the budgeted figures.

#### 8.0 CEO Report – Wilda Allen reviewed highlights of the CEO report. (copy attached) Beth Kennedy also reported on the programs for adults at the Library branches, the homebound library service, and noted that Grey Gables has invited the Library to give a presentation at the "Day Away Program".

**Motion #21-14 Moved by: Lynn Silverton  
Seconded by: Cynthia Stimson  
That the financial report be accepted. Carried**

**Motion #22-14 Moved by: Cynthia Stimson  
Seconded by: David Prentice  
That the CEO report be accepted. Carried.**

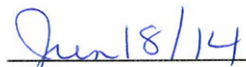
#### 9.0 Other Business;


- .1 **Meeting with KCA**- Jim Harrold, Chair, reported that he and Wilda met with KCA representatives, Bill Sloan and Erika Ferguson to discuss recent changes in library hours at the Kimberley Library. They understand the reasons for the reduction in hours brought about by the loss of CAP funding and review of library hours at all branches.

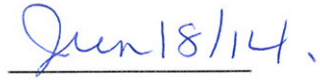
10.0 **Adjournment:** The meeting was adjourned at 6:05 p.m.

**Next Board Meeting:** Wednesday, June 18, 2014 at 5:00 p.m. at the Kimberley Public Library

  
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Signature Chairperson

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature CEO

  
\_\_\_\_\_  
Date