



**the CEO bring forward a report on anticipated revenues for the fiscal year and recommendations for any remedial actions. Carried.**

- .2 Pay Equity update:** not available at this time, a meeting with the Municipality within the next week.
- .3 2014 Budget – The Municipality has requested the draft budget from the Library by December.**

**Motion #39-14 Moved by: Allan Coleclough  
Seconded by Stewart Halliday  
That the CEO is directed to prepare a draft 2014 budget with a needs based approach. Carried.**

## **8.0 CEO Report -**

- .1 Monthly report:** Wilda presented the monthly CEO report. The Joint Health and Safety committee of the Municipality has been restructured, thus requiring additional time commitment for the library representative. The library has fewer than 20 employees and is therefore not required to set up a joint health and safety committee. In consultation with Linda Caswell, library health and safety rep and the Board Chair it is recommended that the Library withdraw from the Municipal Joint Health and Safety Committee and administer the program internally. Staff would still participate in appropriate municipal training and continue to conduct inspections and other activities as required by the Health and Safety Act.

**Motion #40-13 Moved by: Margaret Russell  
Seconded by: Donna Close  
That the Library Board withdraw from the municipal joint health and safety committee and administer our own Health and Safety program for the Library Staff. Carried.**

**Motion #41-13 Moved David Prentice  
Seconded by Cynthia Stimson  
That the CEO's report be received and approved. Carried.**

- 9.0 Strategic Planning Meeting-** Chairman, Jim Harrold reviewed the Strategic Direction document. **A public meeting is planned for Saturday, November 2, 2013 at the Walter Harris Memorial Library from 1:30-3:00 p.** to review Strategic Direction document. Notice of the November 2<sup>nd</sup> Strategic Planning Meeting to be advertised on the Web site, in branches, ad in the newspaper, at the Harvest Café and on the Municipal

Calendar and news information site.

**Other Business**

- .1 Ontario Public Library Week:** General open house at the Library branches and Harvest Café at the Kinplex.
- .2 Health and Safety Committee – update (see 8.1)**
- .3 Trustee Council-** Margaret Russell informed board members that she would no longer be attending the SOLS Trustee Council Meetings as a representative of the Grey Highlands Public Library due to other commitments.

**11.0 Adjournment:** The meeting was adjourned at 8:30 p.m.

**Next regular board meeting:** Walter Harris Memorial Library,  
Wednesday, November 20, 2013 at **4:30 p.m.**

\_\_\_\_\_  
Signature Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature CEO

\_\_\_\_\_  
Date