

**Minutes of the Grey Highlands Public Library Board Meeting  
Held at the Walter Harris Memorial Library  
On  
Wednesday, September 18, 2013 at 7:00 p.m.**

**Present:** Jim Harrold, Chairman, Lynn Silverton, Vice- Chairman, Stewart Halliday, Margaret Russell, David Prentice, Donna Close, Cynthia Stimson, Wilda Allen, CEO.

**Regrets:** Allan Coleclough

**1.0 Call to order:** Chairman, Jim Harrold called the meeting to order at 7:00 p.m.

**2.0 Approval of Agenda**

**Motion # 31-13 Moved by: Margaret Russell**

**Seconded by: David Prentice**

**That the agenda be approved as amended. Carried.**  
(Insert 2. 1 Chairman's comments regarding County System review; 2.2 Chairman's comments regarding Cultural Development Grant.)

- .1** Mr. Harrold briefed the Board on recent activity at the Grey County level regarding the investigation of a County Library system. A recent vote a county council was approved, directing the CAO to explore the feasibility of a county library system. It was noted that two thirds of the County Council has to support any such decision for a county library system. The County CAO, Lance Thurston has invited library CEOs and Board Chairs to attend a roundtable discussion on September 25<sup>th</sup> at Grey Roots Museum and Archives. A preliminary report will be prepared for presentation by the group.

Chair Jim Harrold and Wilda Allen will attend the September 25<sup>th</sup> meeting.

This Grey Highlands Public Library Board generally does not support the concept of a County Wide system at this time unless such a system leads to improvement of the Library system at no extra costs.

- .2 Chairman Harrold presented a ‘logic model’ for the recent Cultural Development Fund application. The logic model provides background information and key points for the proposed project that focuses on improving local board governance and developing partnerships.

**3.0 Declaration of pecuniary interest- None declared**

**4.0 Approval of July 17, 2013 Library Board Minutes**

**Motion #32 -13 Moved by: Stewart Halliday  
Seconded by: David Prentice  
That the minutes be approved. Carried.**

**5.0 Business Arising**

- .1 **Update: Lockdown Procedure** – Wilda has communicated with the local schools with respect to communication on “lock down” at any location and a procedure will be entered into with the schools.
- .2 **Update-Virtual Branch Librarian**; Katie Scarlett MacGillivray has been hired for the position.
- .3 **Cultural Development Fund Grant** – Update  
Wilda attended a recent Museum Board meeting to provide information and answer questions about the Cultural Development Fund Grant application. The Museum is listed as a partner in the application. The museum board supported the application on a motion.

**Motion #33 – 13 Moved by: Stewart Halliday  
Seconded by Cynthia Stimson  
That the Board supports the Cultural  
Development Fund grant application. Carried.**

- .4 Payroll equity update:** Chair Harrold will attend a committee meeting on September 30<sup>th</sup>.

**6.0 Correspondence – none**

**7.0 Financial Reports**

- .1 Monthly Financial Report**

Wilda presented the monthly financial report.

**Motion #34– 13    Moved by: Lynn Silverton  
                            Seconded by: Donna Close  
                            That the financial report be received. Carried.**

**8.0 CEO Report - reviewed**

- .1 Monthly report:** Wilda presented the monthly CEO report. The municipality has entered into an agreement with Markdale Cable for the provision of high speed Internet and cable TV capabilities. The Library will therefore be cancelling its contract with the current Internet service provider (BMTS)

**Motion # 35-13                      Moved by: Lynn Silverton  
  Seconded by: Margaret Russell  
  That the CEO reports be received.  
  Carried.**

**9.0 Strategic Planning Meeting**

The date for the meeting will be changed to Saturday, November 2, 2013 from 1:30 to 3:00 p.m. at the Walter Harris Memorial Library.


- .1 Draft Strategic Plan public meeting - Update**  
Discussions on the plan during the public meeting on November 2nd and the passage of the plan will be considered at the next board meeting.

**10.0 Other Business**

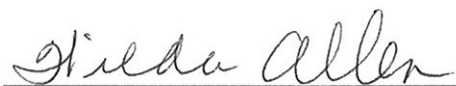
- .1 **Ontario Public Library Week:** Wilda announced a special event that would take place during the month of October. The "Library Mystery Tour" encourages people to visit all libraries in Grey County. This is a collaborative effort with other Grey County Libraries to promote public libraries during the month of October and during Ontario Public Library Week. Anyone who visits all the libraries has an opportunity to win a grand prize.

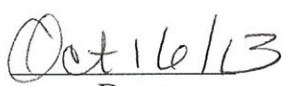
**11.0 Adjournment:** The meeting was adjourned at 8:55 p.m.

**Next regular board meeting:**

  
\_\_\_\_\_  
Signature Chairperson

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature CEO

  
\_\_\_\_\_  
Date