QUICK TRICKS

Maintain Image Dimensions:



Press **SHIFT** while resizing images.

Set Transparent Colour:



Picture Tools Tab

└ Colour

→ Set Transparent Colour

Crop an Image:

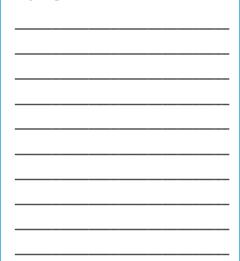


Picture Tools Tab

→ Crop, OR

→ Crop to Shape

NOTES:





Grey Highlands Cultural Channel

519-924-2241 contact@greyhighlandspubliclibrary.com



A collaborative cultural development project brought to you by:





Fondation Trillium de l'Ontario

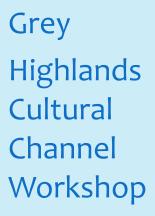








Poster Design Tips



Updated: August 14th, 2015



DESIGN GOALS:

To attract the eyes and interest of local residents and visitors.

To create clear and readable community information

To ensure barrier-free access & communication.

BASICS

CONTRAST

Use high-contrast colours for text and background:

Dark text on Light Background

Light text on **Dark** Background

EMBRACE THE SPACE

Myth = white space is wasted space.

Improved legibility and comprehension.

IMAGES/SHAPES/BACKGROUNDS

Avoid busy patterns and full-screen images/photographs.

A simple, strategically placed shape (e.g. triangle) can call attention to important elements or details!

RATIO

16:9

FONTS

COLOUR

Printed material is most readable in black and white. If using colour text, restrict it to things like titles and headings.

SIZE

For cultural channel content, we recommended using a **28 point** font size. Note that point sizes can vary between fonts.

STYLES (15 pt)

Verdana
Tahoma
Georgia
Arial
Trebuchet
Gil Sans
Helvetica

Calibri

Candara