

**Minutes of the Grey Highlands Public Library Board Meeting  
On  
Wednesday, May 24, 2023, at 7:00 p.m. via Zoom**

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**Present:** Chair Stewart Halliday, Vice Chair Nicole Martin, Steve Maloney, Deputy Mayor Dane Nielsen, Lynn Silverton, Councillor Paul Allen

**Regrets:** Janet Carson, Danielle Valiquette

**Staff:** CEO-Jennifer Murley, Library Assistant – Becky Hill

**Guest:** Terry Garbutt

**1.0 Call to order:** Chair Stewart Halliday called the meeting to order at 7:16 pm.

**2.0 Approval of the Agenda:**

**Motion #49-23**                      **Moved by: Steve Maloney**  
**Seconded by: Lynn Silverton**  
**The Board approves the agenda as circulated.**  
**Carried.**

**3.0 Disclosure of conflict of interest:** None

**4.0 Minutes of the Previous Meeting**

**Motion #50-23**                      **Moved by: Paul Allen**  
**Seconded by: Dane Nielsen**  
**That the minutes of the 2023-04-26 meeting be**  
**adopted as circulated. Carried.**

**5.0 Presentations – None at time of agenda creation.**

**6.0 Reports**

**6.1 Treasurer’s Report**

**Motion #51-23**                      **Moved by: Lynn Silverton**  
**Seconded by: Steve Maloney**  
**That the April 2023 Financial Report be**  
**accepted as presented. Carried.**

**6.2 CEO Report:**

**Motion #52-23**                      **Moved by: Paul Allen**  
**Seconded by: Lynn Silverton**  
**That the Library Board receives the CEO Report**  
**as information. Carried.**

**7.0 Policy Review and Updates: None at time of agenda creation.**

**8.0 Board Advocacy: None to report.**

**9.0 Committee Reports**

**9.1 Strategic Planning Committee:**

**Motion #53-23**

**Moved by: Steve Maloney**

**Seconded by: Dane Nielsen**

**That the Library Board receives a verbal update on the status of the 2023 Strategic Plan from the Chair of the Strategic Planning Committee as information. Carried.**

**10.0 Correspondence**

**10.1 April Bowler Resignation Letter**

**Motion #54-23**

**Moved by: Paul Allen**

**Seconded by: Lynn Silverton**

**That the Library Board accepts April Bowler's resignation letter with regret and declares a vacancy. Carried.**

**11.0 Other Business**

**11.1 Grant Updates (Ontario Summer Jobs, Ontario Trillium grant projects): CEO Murley reported Young Canada Works has been approved and a successful candidate has been chosen, Pavilions are almost complete, and annual survey for provincial funding has been submitted.**

**11.2 Status of the MOU: CEO Murley and CAO Govan have been working together virtually to move forward with the MOU.**

**11.3 2022 Annual Report Update: nothing to report.**

**11.4 Markdale [Re]Fresh Update: 2 of 3 quotes have been acquired for flooring, furnace, and heat pumps and are in the process of being quoted for WHML**

**11.5 Ontario Library Service Board Training Reflection: will be reported on at the June meeting.**

**11.6 Kimberley Hall Construction Update: CEO Murley reported that a new concrete pad has been poured, a water bottle refill station and accessibility ramp enhancement has been done.**

**11.7 31 Walker Street and Potential Parking Issues: Paul Allen reported that he will be attending the planning meeting that will be taking place on Monday, May 29<sup>th</sup>.**

**11.8 Friends of the Library Update: CEO Murley provided information about the Kimberley Friends bottle drive, on June 21<sup>st</sup> the Friends of the Flesheron Library are planning a summer social, WHML Friends had a successful spring book sale, and a volunteer luncheon on June 8.**

**Motion #55-23**

**Moved by: Dane Nielsen  
Seconded by: Steve Maloney  
That the Library Board receives the verbal updates for items 11.1-11.8 as information.  
Carried.**

**11.9 Staff Development Day**

**Motion #56-23**

**Moved by: Steve Maloney  
Seconded by: Lynn Silverton  
That the Library Board approves the closure of the Library system on Thursday, June 29 for Staff Development Day. A recorded vote was requested by Chair Halliday:  
Lynn Silverton – Yay  
Dane Nielsen – Yay  
Steve Maloney – Yay  
Stewart Halliday – Yay  
Paul Allen - Nay  
Carried.**

**12.0 Date of the next meeting – on June 28 at 7 pm, location to be decided.**

**13. Adjournment:**

**Motion #57-23**

**Moved by: Dane Nielsen  
Seconded by: Steve Maloney  
That the meeting is adjourned. Carried.**

*Stewart Halliday*  
**Signature, Chair**

June 16, 2023  
**Date**

*Jennifer Murley*  
**Signature, CEO**

June 16, 2023  
**Date**