

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Public Library
On Wednesday, December 16, 2009 at 6:30 p.m.**

Present: Jim Kekanovich, Margaret Russell, Marc Duez, Stewart Halliday, Cynthia Stimson, Lynn Silverton, Randy Spence, David Prentice, Wilda Allen, CEO, Beth Kennedy, Branch Head

Regrets: Jim Harrold

1.0 Call to order: Vice-Chairperson, Lynn Silverton called the meeting to order at 6:30 p.m.

2.0 Approval of Agenda

Motion # 53-09 **Moved by: Margaret Russell**
Seconded by: Jim Kekanovich
That the agenda be approved as amended. Carried.
(Additions: Item 10.1 In Camera business item; 10.2- Recognition of staff; 10.3- Update on meeting with Collingwood)

3.0 Declaration of pecuniary interest or conflict of interest
None

4.0 Approval of Minutes of the October 21, 2009 Board Meeting

Motion #54-09 **Moved by: David Prentice**
Seconded by: Jim Kekanovich
That the minutes of the November 18, 2009 Library Board Meeting be approved. Carried.

5.0 Business Arising

.1 Report on the 2010 budget presentation to Council
CEO Wilda Allen reported that the 2010 Budget presentation to Council went well. Margaret Russell and Cynthia Stimson were also present. It was noted that Council was informed that the budget figures did not include the additional hours for the CEO and the cost for expanded service for use of Collingwood Public Library. Mayor Mullin requested that motions for the additional items be forwarded to council.

6.0 Correspondence

.1 Letter from the Flesherton Chamber of Commerce- re: designated space in the new library. Jim Kekanovich requested feedback from the board members regarding the letter. There was some discussion on the history of the purchase of the Genoe property, with input from Lynn Silverton and David Prentice. When the property was purchased the Chamber of Commerce did not take part in any funding for the purchase. The Split Rail Festival Foundation and Dr. Jock Robinson were the only

financial supporters

Motion #55-09

Moved by: Marc Duez

Seconded by: Stewart Halliday

That the Chair and CEO respond to the letter from the Chamber of Commerce. Carried.

- .2 Letter from Lorelei Spencer, Acting CAO of Grey Highlands Municipal Council:** Wilda read a letter from the CAO of Grey Highlands to the CAO of West Grey (copied to the library board) responding to correspondence from West Grey Council to the Grey Highlands Council. The Acting CAO has advised West Grey Council that library service is to be negotiated from library board to library board.

Some discussion took place regarding the Library Service Contract with West Grey.

The meeting recessed at 7:20 p.m. for a period of time to meet with Terry Marklevitz regarding the plans for the new Flesherton Library Building plans.

The recess was ended at 8:25 p.m.

7.0 Financial Report:

.1 Monthly Financial Statement

Wilda Allen presented the financial statement for November 2009

.2 2010 Budget reviewed- motion to increase CEO hours.

Motion #56-09

Moved by: Marc Duez

Seconded by: David Prentice

That the CEO hours be increased by 4.5 hours per week to 37.5 hours weekly and that the additional expense be added to the 2010 Library budget. Carried.

Motion #57-09

Moved by: Cynthia Stinson

Seconded by: Marc Duez

That CAP revenues exceeding the budgeted amount be carried forward for 2010 revenues and that any unused portions of designated public donations be carried forward to special project fund and any other general access revenues be placed into Capital reserves. Carried.

Motion #58-09

Moved by: David Prentice

Seconded by: Randy Boyce

That the monthly Financial report be approved. Carried.

8.0 Property & Planning

- .1 Meeting with Terry Marlevitz-** Mr. Marklevitz presented a site plan to board members. There was discussion regarding inclusion of an elevator and the location of the building on the site. After much discussion the consensus was that the building should be 5,500 sq. ft, with 9' clearance ceiling in the basement, which will be half the size of the total upstairs area. The location on the property to remain as indicated. There was some discussion on the location of the septic bed as it has to be located outside of a set back area of the neighbouring Avis well and also the existing well on the property. Mr. Marklevitz will make the revisions and send drawings and costings.

9.0 CEO Report- Wilda Allen presented the CEO report.

10.0 Other Business:

- .1 In Camera.**

Motion #58-09

Moved by: Cynthia Stinson

Seconded by: Marc Duez

That the Board go into a closed session for the purposes dealing with a personal matter about an identifiable individual and that the CEO Wilda Allen and Branch Head, Beth Kennedy remain. Carried.

Motion #59-09

Moved by: David Prentice

Seconded by: Cynthia Stinson

That the Board come out of closed session.

Motion #60-09

Moved by: Jim Kekanovich

Seconded by: Stewart Halliday:

That the Board approve the direction made in the closed session.

- .2 Recognition of staff**

Motion #61-09

Moved by: Margaret Russell

Seconded by: Marc Duez:

That the Library staff be recognized at the Christmas season with a Christmas gift. Carried.

.3 Meeting with Collingwood public Library-Jim Kekanovich inquired as to the status of talks with the Collingwood Library for the purposes of extending the area. Wilda Allen noted that a meeting convenient to all parties has not been arranged yet. Wilda suggested that perhaps she might talk to the Collingwood CEO but would discuss the matter with the Board Chairman first.

11.0 Adjournment: Marc Duez moved that the meeting be adjourned at 8:20 p.m.

Next meeting has been set for Wednesday, January 27, 2010 at the Walter Harris Memorial Library.

Signature Chairperson

Date

Signature CEO

Date