



**.3 Update on Security System –**

The security system has been installed in Kimberley and installation at the Flesherton Library is scheduled for early February. There was some discussion regarding monitoring, access codes and people on the list for first response. Staff will provide clarification at the next board meeting.

**6.0 Correspondence**

- .1 Federation of Public Libraries- newsletter re: 2008 accomplishments and plans for 2009
2. An information sheet regarding a Provincial \$15,000,000 investment for SOLS Flesherton Library has \$18,000. worth of “credits” which can applied to grants/programs that have been outlined by SOLS. Wilda indicated that she would like to apply some of the funds towards technology to enhance the new Library ILS, improve the Library website and improve e-services.
3. Thank you card from Beth Kennedy for the plant on the passing of her mother
4. Thank you notes from Library staff for Christmas gifts.

**7.0 Financial Report:**

- .1 **Draft Budget 2009 –** Stewart Halliday reported that the Council is in deliberation on the budget. The Municipal CAO is asking for further reductions. The Library will wait until the final 2008 figures are available before making any comments on the final 2009 budget.

A Financial Statement as of the end of 2008 was reviewed.

Wilda reported that Chairman Jim Harrold recommends that the 2009 development charges be identified for Architectural fees for the New Library building.

After discussion on the use of these funds the following motion was proposed

**Motion #03-09**

**Moved by:**

**Marc Duez**

**Seconded by:**

**Jim Kekanovich**

**That the surplus revenues in 2008 be set up in a reserve for a Library Special Project Fund for future use.  
Carried.**

- . 2 Notification of addition to service area- Jim Kekanovich asked if notification had been sent out to residents regarding the expanded service area for use of Collingwood P.L. The CEO responded that the service expansion is dependant on the approval of the 2009 budget. Marc Duez made the comment that it should not be an issue that the 2009 budget includes \$4,000 for the Collingwood contract due to the fact that we receive funds from Chatsworth and West Grey and those users are not effected.

- .3 Monthly Financial Statement** – no monthly review as we have reviewed the year end information.

**Motion #04-09**      **Moved by: Margaret Russell**  
**Seconded by: Stewart Halliday**  
**That the financial report be accepted. Carried.**

- .4 Contract for Library service with Township of Chatsworth**  
Wilda Allen presented the proposed 2009 contract with Township of Chatsworth for approval.

**Motion #05-09**      **Moved by: Marc Duez**  
**Seconded by: Cynthia Stimpson**  
**That the 2009 Contract for Library Services with the Township of Chatsworth be approved and signed. Carried.**

## **8.0 Property & Planning**

- .1 Flesherton Library expansion:** - Board members discussed next steps for construction of the new building for the Flesherton branch. It was agreed that an ad for “expression of interest from Architects” as well as a RFP be drafted and forwarded to members by e mail before submitting to local papers. The ad will be worded in such a way that it will be a stand alone or multi use building. At the next board meeting there will be time set aside for discussion of the timing of the project. It was generally agreed that it is important to move a head with the project so that grants, government funds can be applied for should they suddenly become available.

**Motion # 06- 09**      **Moved by: Jim Kekanovich**  
**Seconded by: Margaret Russell**  
**That a request for expressions of interest for Architectural Services, for the new Library, be advertised, to be returned by February 16<sup>th</sup>, and will be reviewed at the February 18<sup>th</sup>, 2009 Board meeting. Carried**

Marc Duez will work with the Chairman and CEO in drafting the ad. This will be sent out the board members before submission to local newspapers.

- .2 New locks for buildings-** Wilda reported that she had received notice from Karren Wallace,(administrative assistant to the CAO of the municipality) that all municipal buildings would be re-keyed for security reasons. Beth Kennedy noted that after the break-in at the Walter Harris Memorial Library, new locks and keys were installed at a substantial cost. The keys can only be duplicated by a locksmith and require a password and key-card. This information will be passed on to Karren Wallace.

