

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Public Library
On
Tuesday, January 19, 2016 at 5 p.m.**

Present: Allan Coleclough, Chair; Peggy Harris; Aakash Desai, Vice-Chair; Kevin Land; Janet Carson; Brian Henderson; Wilda Allen, CEO; Lindsay Shaw, Digital Services/Branch Manager.

Regrets: Donna Close

1.0 Call to order: Chairman, Allan Coleclough called the meeting to order at 5:11 p.m.

2.0 Approval of Agenda:

CEO Report added to the agenda, as item 8.0 (Other Business moved to 9.0, and Adjournment moved to 10.0).

Motion #01-16 Moved by: Aakash Desai

Seconded: Brian Henderson

That the agenda be approved as amended. Carried.

(Insert CEO Report Item 8. Move Other Business to Item 9.0 Adjournment Item 10.)

3.0 Declaration of pecuniary interest: None.

4.0 Approval of Minutes December 16, 2015 Library Board Meeting

Motion #02-16 Moved by: Peggy Harris

Seconded: Aakash Desai

That the minutes be approved as amended. Carried.

(Item 8.2 Add "It was agreed that the CEO does not require permission before actively seeking out grant opportunities)

5.0 Business Arising:

.1 Update: CDF grant

Wilda discussed how part of the need and focus for the grant was to provide governance assistance and guidance for small community organizations. One of the goals was to create and facilitate a Governance Summit. Wilda has invited Janine, from the Trillium Foundation, to discuss ideas at a meeting that will be

arranged with the Library Board and the Museum Board.

.2 Update: Trillium Grant

a) Official Launch

Wilda Allen reported that the Official Launch of the Cultural Channel went very well with representatives from Trillium, Ministry of Culture Tourism and recreation, Municipality, Markdale Communications, Museum and Library Boards and community members. Chairman, Allan Coleclough referred to a recent column in the Flesherton paper, regarding the launch of the Grey Highlands Cultural Channel, to clarify that the project was a system initiative of the Grey Highlands Public Library – not just the Flesherton branch.

Wilda reported that registration for the video training course has been very positive.

b) **Project audit- Wilda** reported that the audit results indicated that the Trillium Project is “compliant”.

6.0 Correspondence:

.1 Trillium Foundation

- Letter re: Project Audit
- Letter re: Cheque from Trillium

7.0 Financial Report:

.1 Monthly Financial Report

Wilda specified that report is not final as there are still outstanding revenues and expenditures being processed by the Municipality.

Motion #03-16 Moved by: Aakash Desai
Seconded by: Brian Henderson
That the financial report be accepted.
Carried.

.2 Draft 2016 Budget- notice of a date and time for the budget presentation has not been received.

8.0 CEO Report

See attached.

Motion #04-16 Moved by: Aakash Desai
Seconded: Brian Henderson

**That the CEO Report be accepted.
Carried.**

9.0 Other Business:

.1 Recognition of board members previous term.

Allan Coleclough proposed the Board acknowledge the time and commitment that the previous Chairman, Jim Harrold has made to the Grey Highlands Public Library during his years with the Library Board (2004-2015) and also the time and commitment of previous board member Margaret Russell.

Motion #05-16 Moved by: Kevin Land

Seconded: Brian Henderson

That the Board proceed with an act of acknowledgement in recognition of Jim Harrold's and Marg Russell's above-and-beyond service.

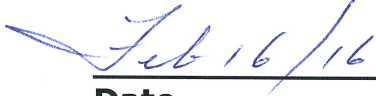
Wilda suggested a photo be taken of the Library Board at the next meeting.

10.0 Adjournment: Chairman, Allan Coleclough adjourned the meeting at 6:52 p.m.

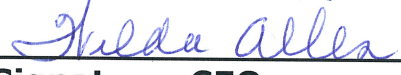
Next Board Meeting: Tuesday, February 16th, 2016.




Signature, Chairperson



Date



Signature, CEO



Date