

**Minutes of the Grey Highlands Public Library Board Meeting
Held at the Flesherton Public Library On
Tuesday, May 17, 2016 at 7:00 p.m.**

Present: Allan Coleclough, Chairman; Peggy Harris; Janet Carson; Kevin Land; Donna Close; Wilda Allen, CEO; Lindsay Shaw, Digital Services & Branch Manager.

Regrets: Aakash Desai, Brian Henderson.

1.0 Call to order: Chairman Allan Coleclough called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda:

Motion #20-16 Moved by: Peggy Harris

Seconded: Donna Close

That the agenda be approved. Carried.

3.0 Declaration of pecuniary interest: None.

4.0 Approval of Minutes April 20, 2016 Library Board Meeting

Motion #21-16 Moved by: Peggy Harris

Seconded: Donna Close

That the minutes be approved. Carried.

5.0 Business Arising:

.1 Update: CDF and Trillium grants

.01 Governance training seminar follow-up discussion-

Chairman, Allan Coleclough expressed regrets for being unable to attend the seminar noting that governance training is an important topic for the success of boards and other organizations. Other members commented that the event was excellent and top-rate.

.02 Review of CDF project including governance report

CEO, Wilda Allen reviewed the CDF Project with Board members. The goal was to increase our cultural capacity in the community, building upon previous projects and services (i.e. virtual services). The project was threefold- increase/enhance social media including new cultural channel, continue to run cultural roundtables (initiated by Museum in a previous project), and thirdly investigate innovative governance options looking at how the Museum and Library could collaborate more effectively. All this was in accordance with the Municipality's cultural strategy.

The CAO of the Municipality was asked to do a report on the

governance report that recommended amalgamation of both boards to one Library Board (as stipulated by the Public Library Act). The Municipal Council did not approve the recommendation.

Wilda will be completing a final report for the project and has been speaking with Janine Dunlop, Regional Advisor, Ministry of Tourism Culture and Sport. Wilda's recommendation is that the Library Board meet with the museum board since a meeting between the boards has not occurred since the report was presented to Council.

A follow-up meeting between the library and museum boards would allow for discussion of the outcome of the governance report and exploration of next steps - to see where and how we might move forward together.

**Motion #22-16 Moved by: Kevin Land
Seconded: Janet Carson**

That the Chair and CEO of the Library request a meeting with the Chair and Curator of the Museum to discuss the outcome of the Governance Project report, and explore next steps. Carried.

- .2 Update: Trillium Grant- see 5.02**
- .3 Meeting with West Grey**

**Motion #23-16 Moved by: Kevin Land
Seconded: Peggy Harris
That the board move in camera due to discussion a matter of a personnel nature.**

**Motion #24-16 Moved by: Janet Carson
Seconded: Peggy Harris
That the board move out of in-camera.**

6.0 Correspondence:

- .1 No correspondence**

7.0 Financial Report:

- .1 Monthly Financial Reports**

Wilda presented the financial report.

**Motion #25-16 Moved by: Kevin Land
Seconded: Donna Close
That the Financial Report be approved.
Carried.**

8.0 CEO Report

01. Monthly CEO report: CEO, Wilda Allen presented the CEO report that was previously distributed.

**Motion #26-16 Moved by: Kevin Land
Seconded: Peggy Harris
That the CEO Report be accepted.
Carried.**

02. **CEO Annual Report-** distributed for discussion at the next Board Meeting.

9.0 Other Business:

.1 Board Orientation

.2 Walter Harris Memorial Library 15th Anniversary

The official opening of the Walter Harris Memorial Library was July 21st, 2001. Wilda suggested a celebration outside the Walter Harris Memorial Branch, were board members would be present; BBQ with hotdogs and cake. Staff and the Board Chair will organize.

.3 CEO Performance Review – Allan Coleclough, Chair will meet with the CEO and conduct performance review.

.4 SOLS Trustee Council – appoint representatives

The next meeting is Saturday, November 5th in Hanover from 10am-1pm. Kevin Land volunteered to attend.

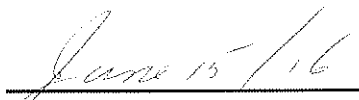
.5 Grow Grant

Wilda reported on the grow grant deadlines:
Organization registration deadline: November 16, 2016, 5pm.
Application deadline: December 14, 2016, 5pm.

10.0 Adjournment: Allan adjourned the meeting at 9:48 p.m.




Signature, Chairperson



Date



Signature, CEO



Date